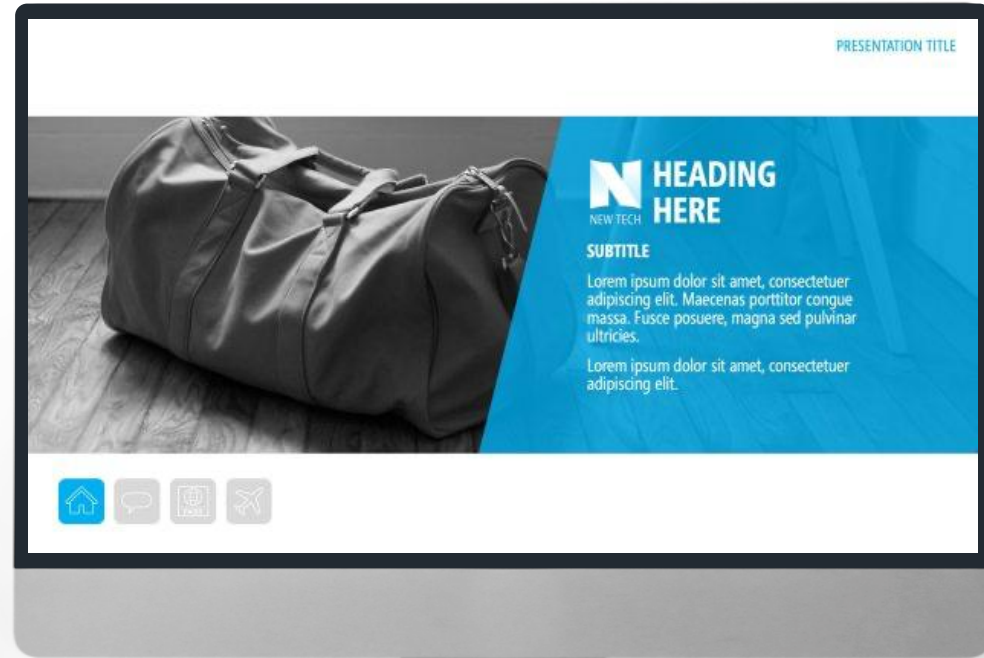


QUICK FIXES FOR **BAD** SLIDES



SUPER DUPER FAST



QUICK FIX 1

(RE)APPLY THE TEMPLATE AND FORMAT

TITLE ONE HERE

Lorem ipsum dolor sit amet, consectetur adipiscing elit.

Maecenas porttitor congue massa. Fusce posuere, magna
sed pulvinar ultricies, purus lectus malesuada libero, sit amet
commodo magna eros quis urna.

Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus.

Pellentesque habitant morbi tristique senectus et netus et
malesuada fames ac turpis egestas.

THIS IS MY SECOND TITLE

Sit amet, consectetur adipiscing elit.

Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna.

Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.

Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus.

THIS IS MY TITLE

LOREM	Example	Title Here	Another Title	Heading Option
Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Amet commodo magna eros quis urna.	Eros quis urna commodo	Nunc viverra imperdiet enim.	Fusce posuere, magna sed pulvinar ultricies.
Maecenas porttitor congue massa.	Pellentesque habitant morbi tristique.	Consectetur adipiscing	Fusce est.	Purus lectus malesuada libero.
Frentil gestool viamustinia.	Senectus et netus et malesuada fames ac turpis egestas.	Lorem ipsum dolor sit amet	Vivamus a tellus.	Amet commodo magna eros quis urna.
Nunc viverra imperdiet enim.	Fusce posuere, magna sed pulvinar ultricies.	Egistum raquium.	Pellentesque habitant morbi tristique.	

THIS IS MY TITLE

LOREM	Example	Title Here	Another Title	Heading Option
Lorem ipsum dolor sit amet, consectetur adipiscing elit.	Amet commodo magna eros quis urna.	Eros quis urna commodo magna.	Nunc viverra imperdiet enim.	Fusce posuere, magna sed pulvinar ultricies.
Maecenas porttitor congue massa.	Pellentesque habitant morbi tristique.	Consectetur adipiscing elit.	Fusce est.	Purus lectus malesuada libero.
Frenil gestool viamustinia.	Senectus et netus et malesuada fames ac turpis egestas.	Lorem ipsum dolor sit amet.	Vivamus a tellus.	Amet commodo magna eros quis urna.
Nunc viverra imperdiet enim.	Fusce posuere, magna sed pulvinar ultricies.	Egistum raquium.	Pellentesque habitant morbi tristique.	

SUPER FAST



QUICK FIX 2

BETTER PICTURES

BUILDOUT IN SINGAPORE

Icons from
Build-a-Graphic.com



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example.



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BUILDOUT IN SINGAPORE

Picture from
Pexels.com



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www.Pixabay.com

SUPER FAST



QUICK FIX 3

BLEED YOUR PICTURES

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- The Third Bullet Here



Picture from
iStockPhoto.com

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PAPER

No. 902345
Issue: November 29, 2017

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PAPER

No. 902245

Issue: November 29, 2017

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SUPER FAST 

QUICK FIX 4

AVOID BULLET OVERUSE

TROUBLE TICKETS

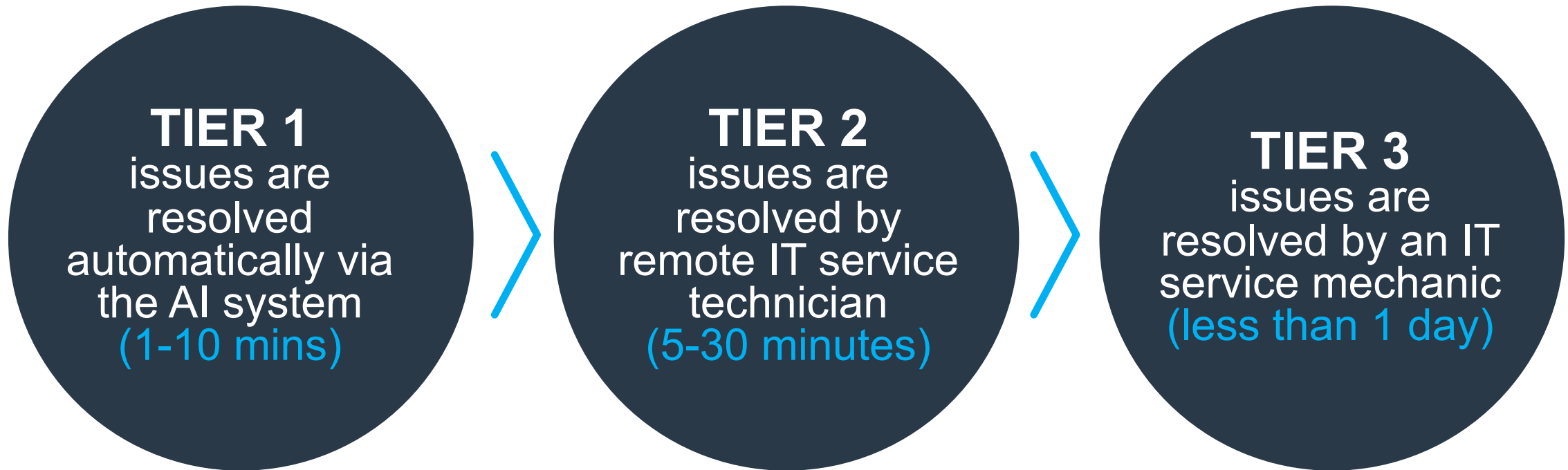
3 Tier Escalation Standard Operating Procedure (SOP):

We have a three-tiered help desk solution for computer problems. Our SOP escalates based on the complexity of the issue.

- Tier 1 issues are resolved automatically via the AI system (1-10 mins)
- Tier 2 issues are resolved by remote IT service technician (5-30 minutes)
- Tier 3 issues are resolved by an IT service mechanic (less than 1 day)

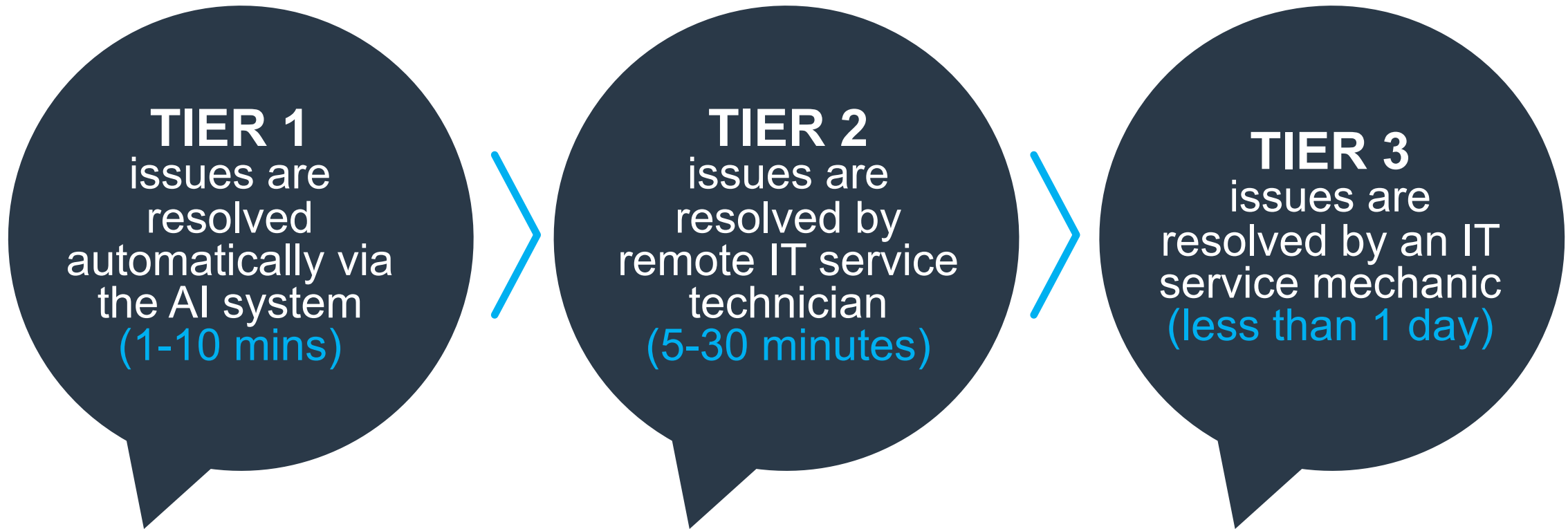
TROUBLE TICKETS

3 Tier Escalation Standard Operating Procedure (SOP):



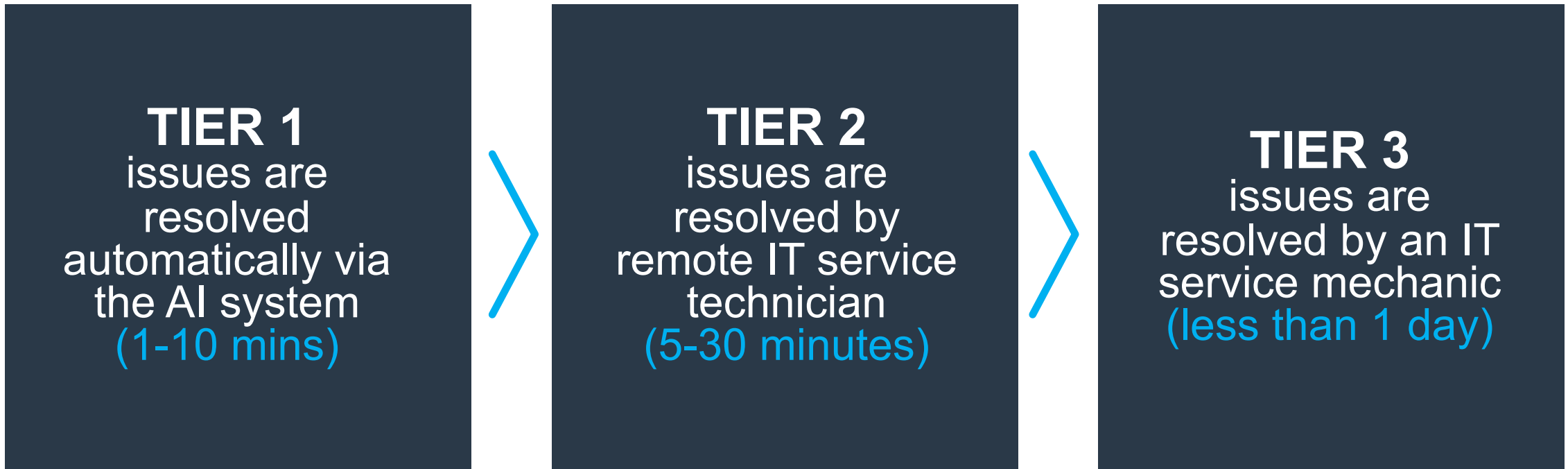
TROUBLE TICKETS

3 Tier Escalation Standard Operating Procedure (SOP):



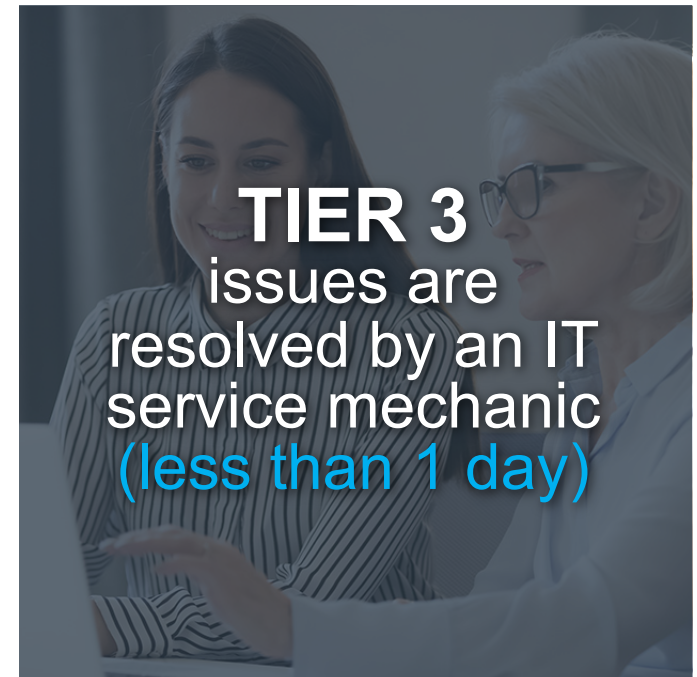
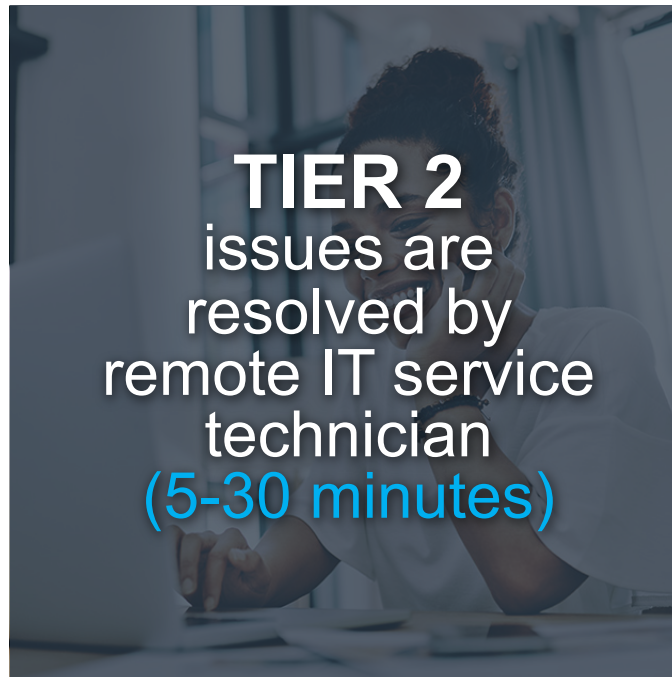
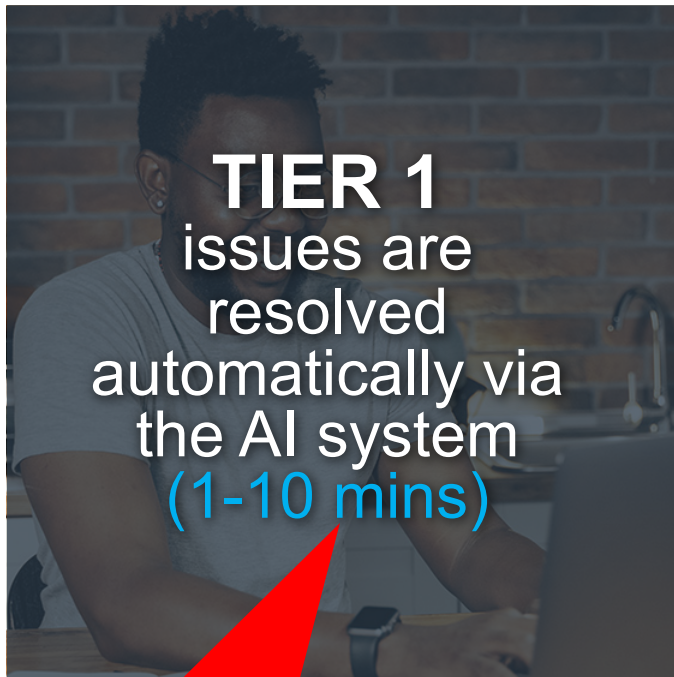
TROUBLE TICKETS

3 Tier Escalation Standard Operating Procedure (SOP):



TROUBLE TICKETS

3 Tier Escalation Standard Operating Procedure (SOP):



Picture from
Pexels.com

TRouble TICKETS

3 Tier Escalation Standard Operating Procedure (SOP):

TIER 1

issues are resolved automatically via the AI system
(1-10 mins)

TIER 2

issues are resolved by remote IT service technician
(5-30 minutes)

TIER 3

issues are resolved by an IT service mechanic
(less than 1 day)

TROUBLE TICKETS

3 Tier Escalation Standard Operating Procedure (SOP):

TIER 1

issues are resolved automatically via the AI system
(1-10 mins)

TIER 2

issues are resolved by remote IT service technician
(5-30 minutes)

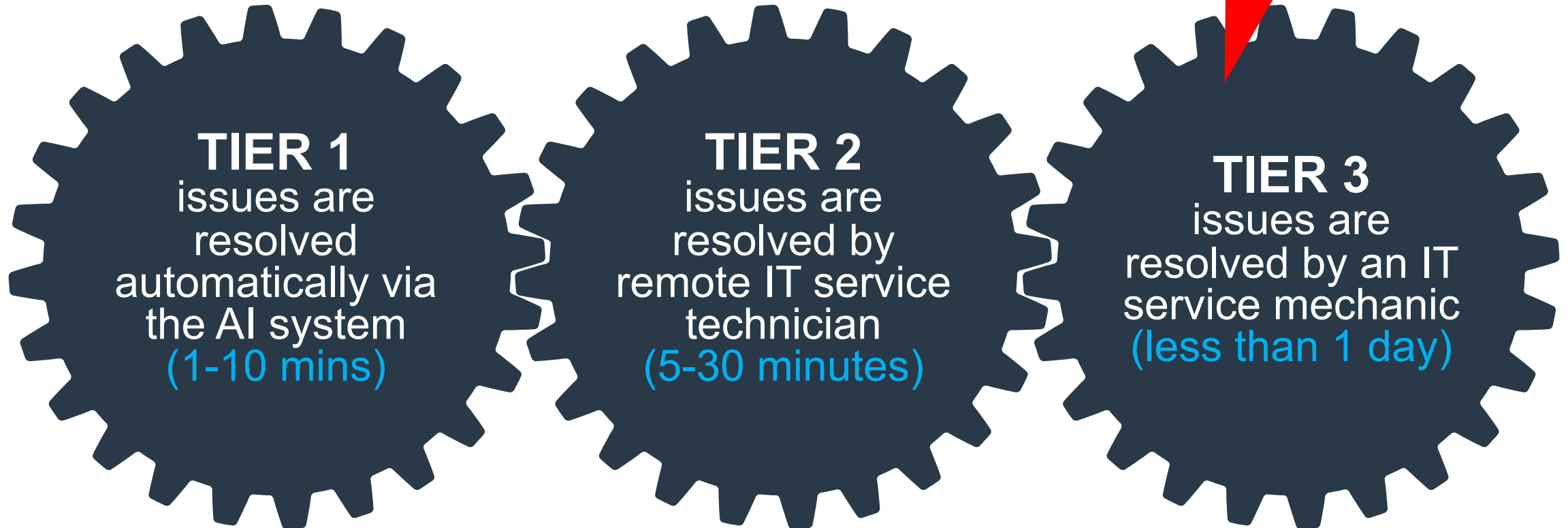
TIER 3

issues are resolved by an IT service mechanic (less than 1 day)

TROUBLE TICKETS

Gears from
Build-a-Graphic.com

3 Tier Escalation Standard Operating Procedure (SOP):



TROUBLE TICKETS

3 Tier Escalation Standard Operating Procedure (SOP):

TIER 1

issues are resolved
automatically via the
AI system
(1-10 mins)

TIER 2

issues are resolved
by remote IT service
technician
(5-30 minutes)

TIER 3

issues are resolved
by an IT service
mechanic
(less than 1 day)

Stickies from
Build-a-Graphic.com

TRouble TICKETS

3 Tier Escalation Standard Operating Procedure (SOP):

TIER 1

issues are resolved
automatically via the
AI system
(1-10 mins)

TIER 2

issues are resolved
by remote IT service
technician
(5-30 minutes)

TIER 3

issues are resolved
by an IT service
mechanic
(less than 1 day)

Tear sheets from
Build-a-Graphic.com

TROUBLE TICKETS

3 Tier Escalation Standard Operating Procedure (SOP):

TIER 1

issues are resolved automatically via the AI system
(1-10 mins)

TIER 2

issues are resolved by remote IT service technician
(5-30 minutes)

TIER 3

issues are resolved by an IT service mechanic
(less than 1 day)

Laptops from
Build-a-Graphic.com

PRO SECRET!

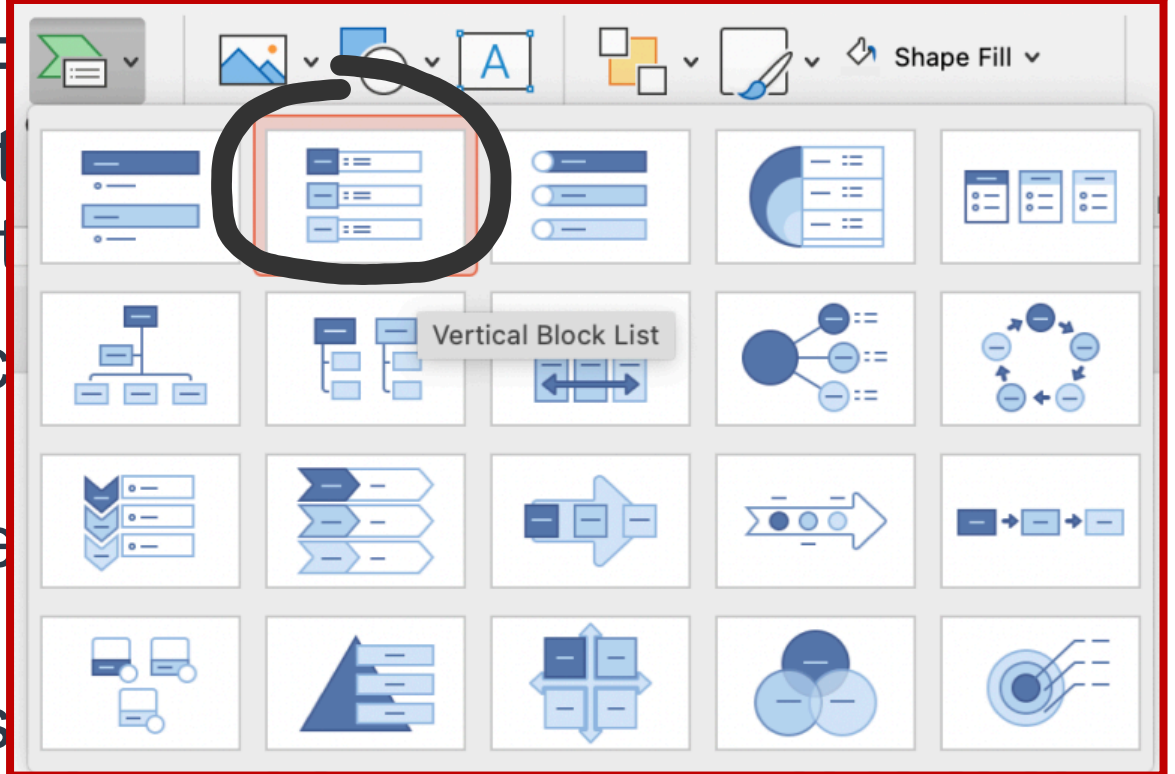


TROUBLE TICKETS

3 Tier Escalation Standard Operating P
We have a three-tiered help desk solution
SOP escalates based on the complexity

- Tier 1 issues are resolved automatically (1-10 mins)
- Tier 2 issues are resolved by remote (5-30 minutes)
- Tier 3 issues are resolved by an IT specialist (less than 1 day)

SMART START

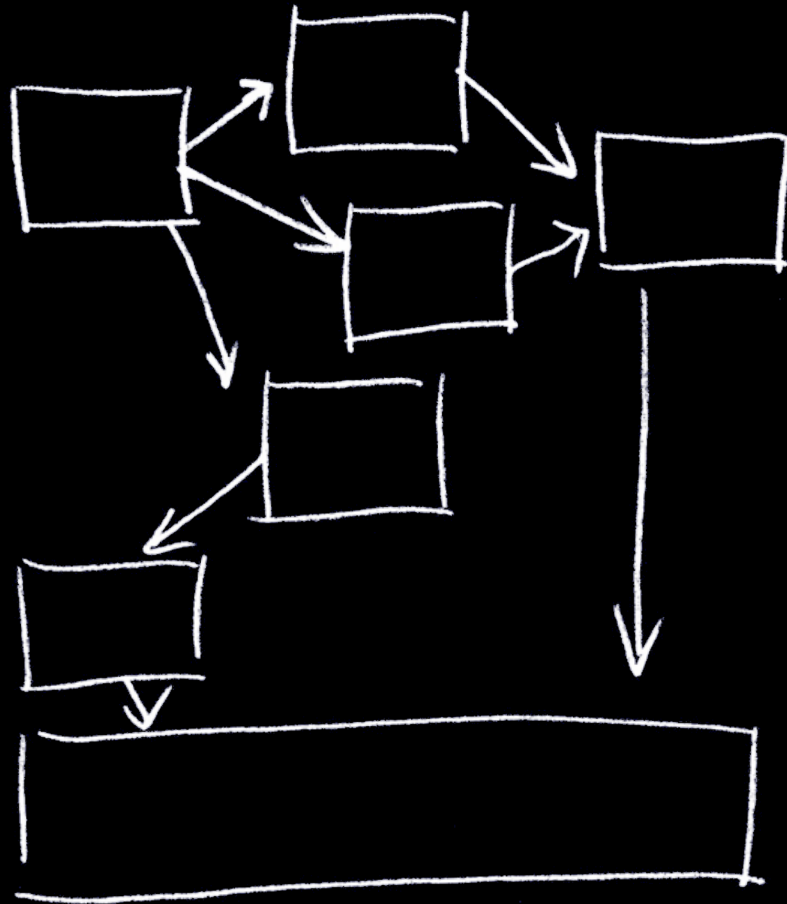


SUPER FAST 

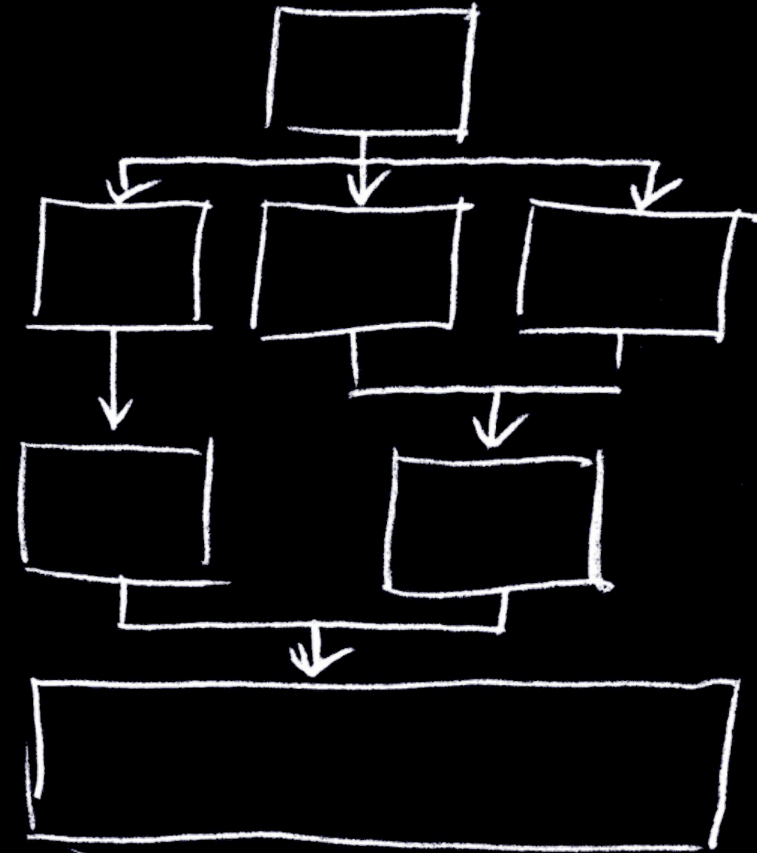
QUICK FIX 5

REALIGN, DISTRIBUTE, AND FIX SCALING

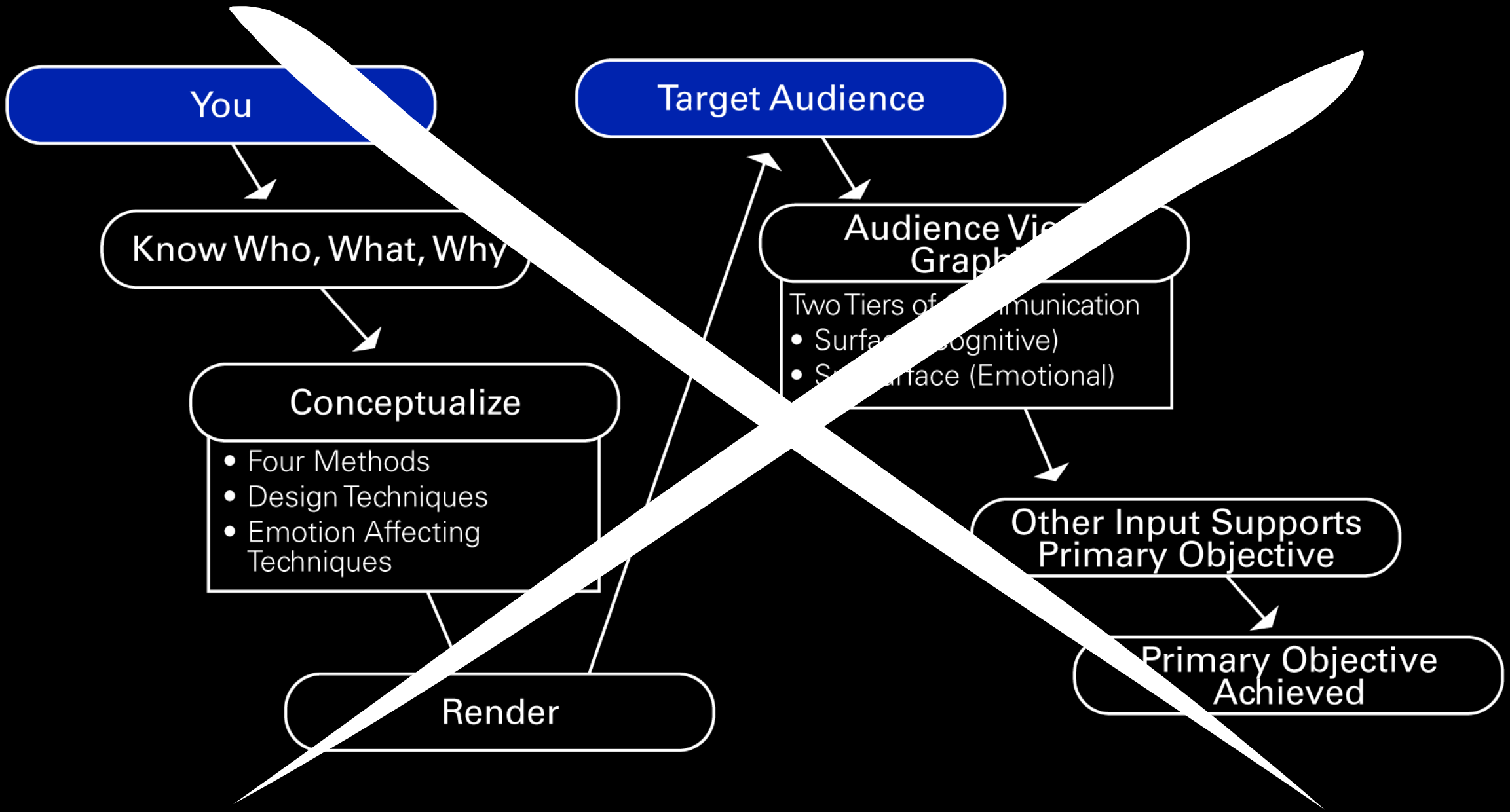
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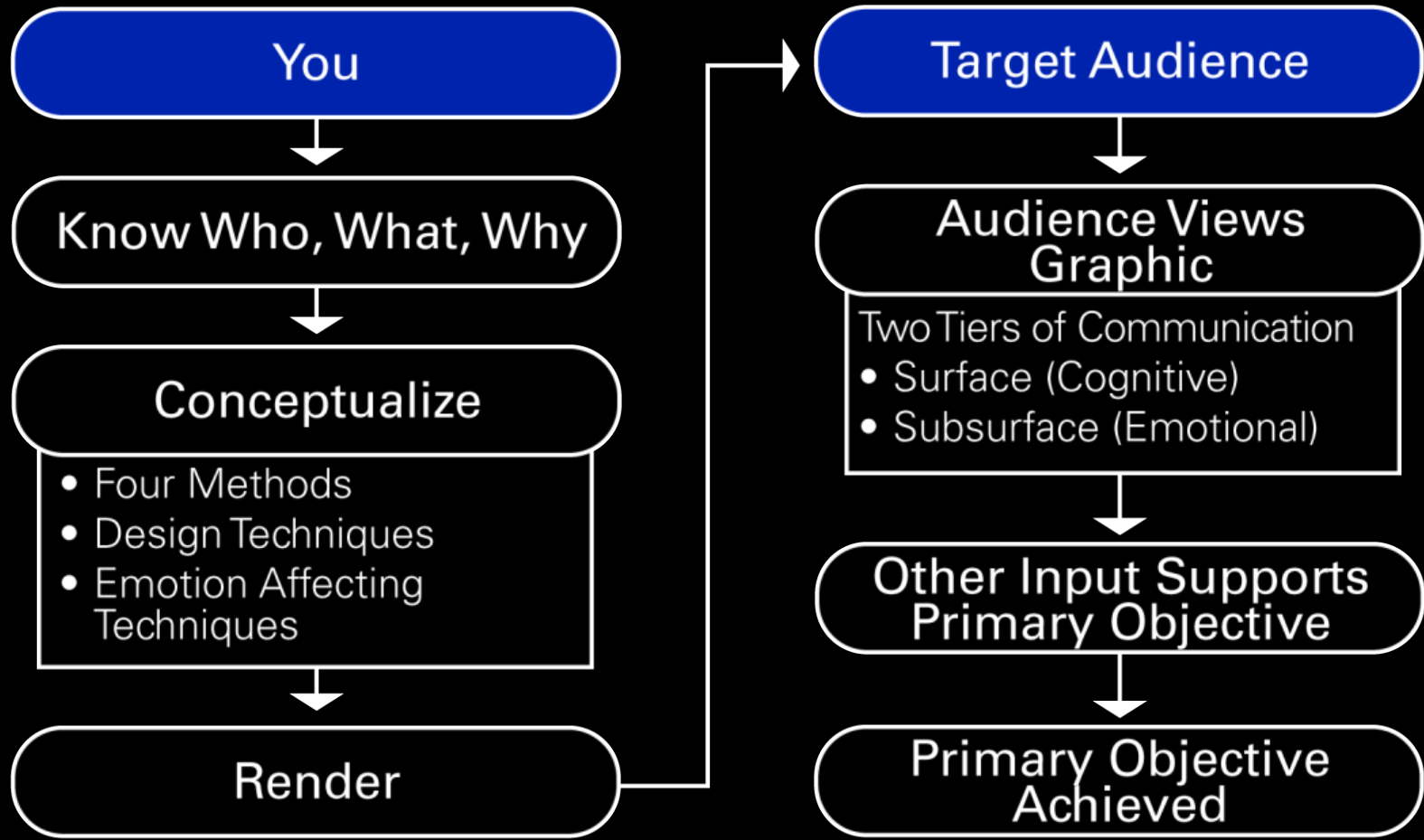


After



DISORDER VS **ORDER**





BUILD *Stunning* POWERPOINT TEMPLATES THAT WORK!

← GUIDES



@MIKE_PARKINSON

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Graphics

SIMPLIFIED POC PROCESS = INCREASED EFFICIENCY

ELEMENT 1
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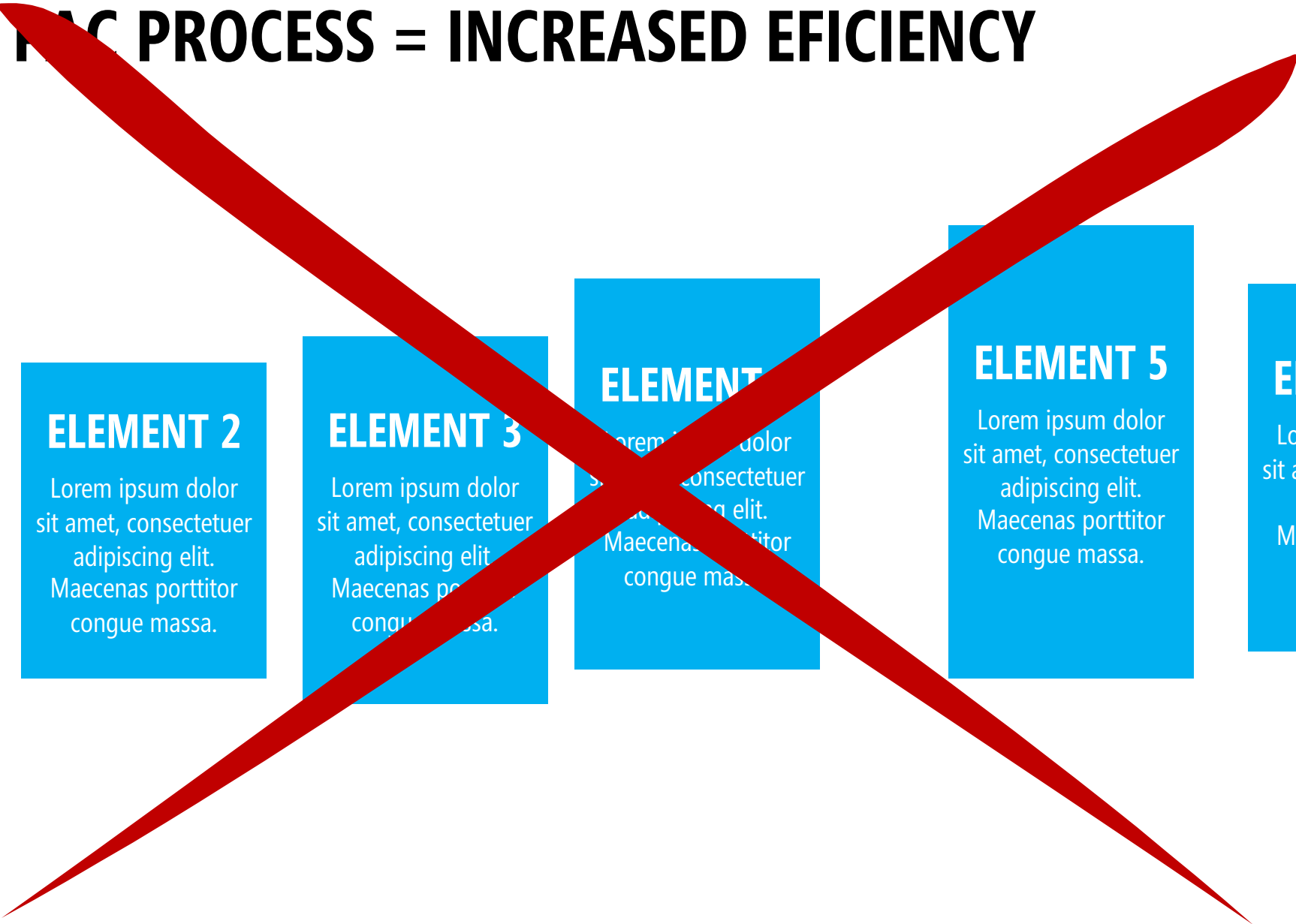
ELEMENT 2
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Maecenas porttitor
congue massa.



SIMPLIFIED PAC PROCESS = INCREASED EFFICIENCY



ELEMENT 1

Lorem ipsum dolor
sit amet,
consectetuer
adipiscing elit.
Maecenas porttitor
congue massa.

ELEMENT 2

Lorem ipsum dolor
sit amet,
consectetuer
adipiscing elit.
Maecenas porttitor
congue massa.

ELEMENT 3

Lorem ipsum dolor
sit amet,
consectetuer
adipiscing elit.
Maecenas porttitor
congue massa.

ELEMENT 4

Lorem ipsum dolor
sit amet,
consectetuer
adipiscing elit.
Maecenas porttitor
congue massa.

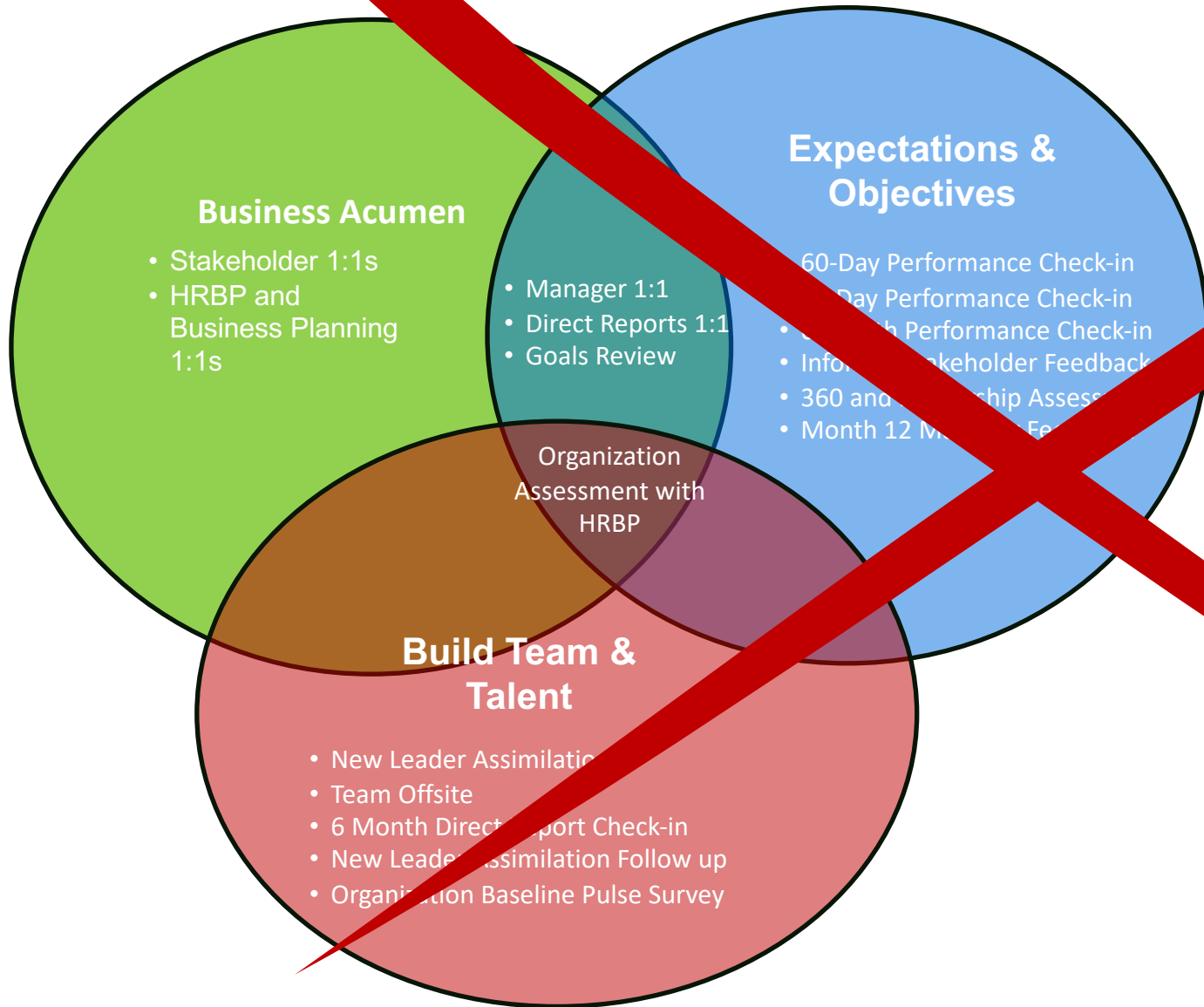
ELEMENT 5

Lorem ipsum dolor
sit amet,
consectetuer
adipiscing elit.
Maecenas porttitor
congue massa.

ELEMENT 6

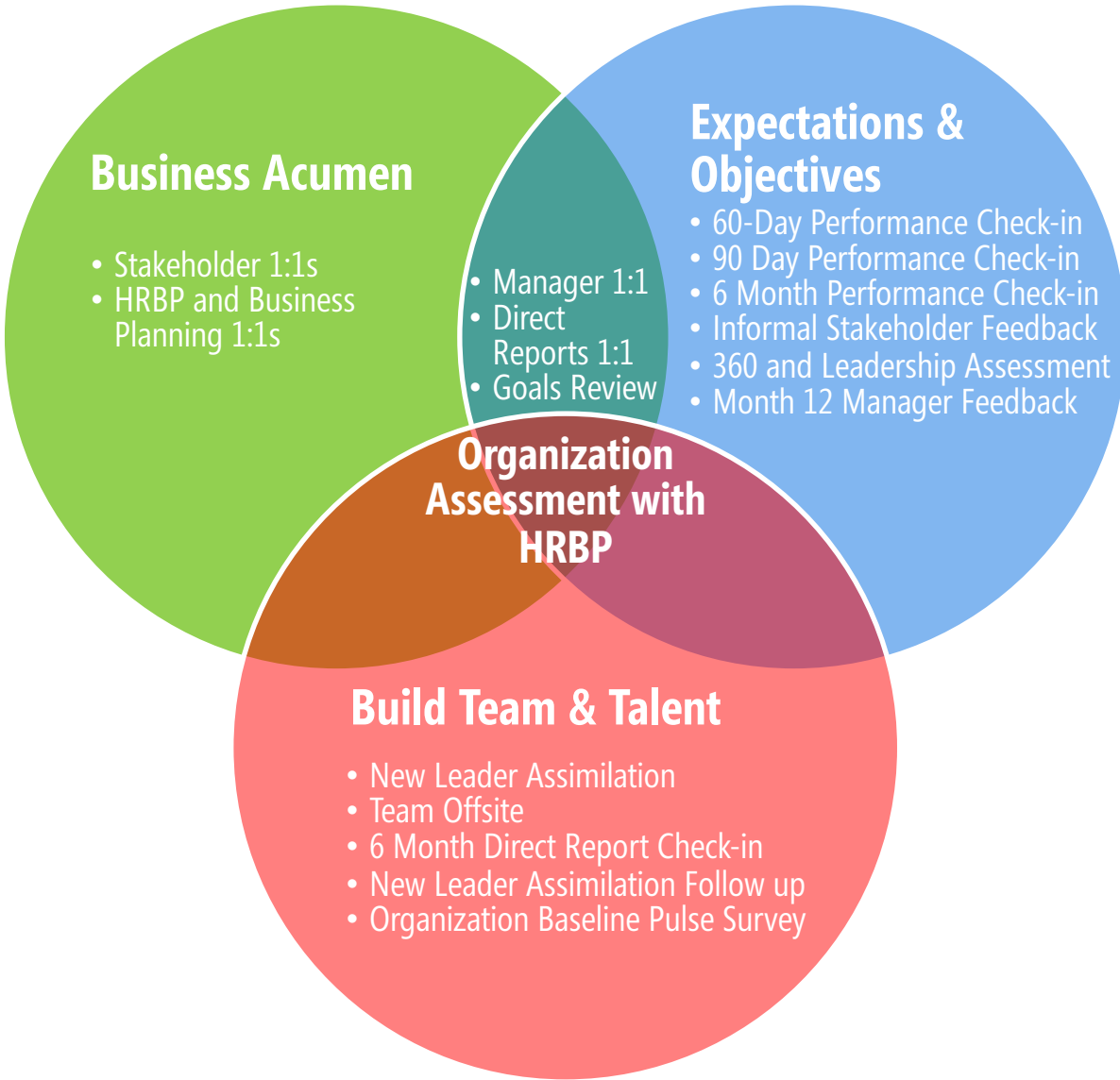
Lorem ipsum dolor
sit amet,
consectetuer
adipiscing elit.
Maecenas porttitor
congue massa.

ELEMENTS OF NEW ROLE LEADERSHIP ONBOARDING PLAN



- Dolor sit amet, consectetur adipiscing elit. Maecenas porttitor congue massa.
- Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas porttitor congue massa.
- Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero.

ELEMENTS OF NEW ROLE LEADERSHIP ONBOARDING PLAN



Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.

.....

Lorem **ipsum dolor sit** amet, consectetur adipiscing elit. Maecenas porttitor congue massa.

.....

Fusce posuere, **magna sed pulvinar** ultricies, purus lectus malesuada libero.

SUPER FAST



QUICK FIX 6

MAXI TYPE

ADOPTION RATE SURGE

- Adoption rates rise 95%, consectetur adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna.
- Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus.
- Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Proin pharetra nonummy pede. Mauris et orci.
- Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna.

Increased adoption rate for fewer errors in 2022.

ADOPTION RATE SURGE

Adoption rate rises 96%, consectetur adipiscing elit.
Maecenas porttitor congue massa.

Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus.

Pellentesque habitant morbi tristique senectus et netus et
malesuada fames ac turpis egestas.

Maecenas porttitor congue massa. Fusce posuere, magna
sed pulvinar ultricies, purus.

+96%
ADOPTION RATE

Increased adoption rate for fewer errors in 2022.

BUILDOUT IN SINGAPORE



Your content here.
This is placeholder
text for the
purposes of this
example.



Your content here.
This is placeholder
text for the
purposes of this
example.



Your content here.
This is placeholder
text for the
purposes of this
example.

BUILDOUT IN SINGAPORE



Your content here.

This is placeholder text for the purposes of this example.



Your content here.

This is placeholder text for the purposes of this example.



Your content here.

This is placeholder text for the purposes of this example.

SLIDE TITLE HERE

Lorem ipsum dolor sit amet consectetur
 adipiscing elit. Maecenas porttitor congue
 massa.

Fusce posuere, magna sed pulvinar ultricies,
 purus lacus malesuada libero, sit amet
 commodo magna eros quis urna.

Nunc viverra imperdiet enim. Fusce est.
 Vivamus a tellus.

Pellentesque habitant morbi tristique senectus
 et netus et malesuada fames ac turpis
 egestas.

Proin pharetra nequeummy pede. Mauris et
 orci.



SLIDE TITLE HERE

Lorem ipsum **dolor sit amet**, consectetur adipiscing elit. Maecenas porttitor congue massa.

Fusce posuere, magna sed pulvinar ultricies, purus **lectus malesuada libero**, sit amet commodo magna eros quis urna.

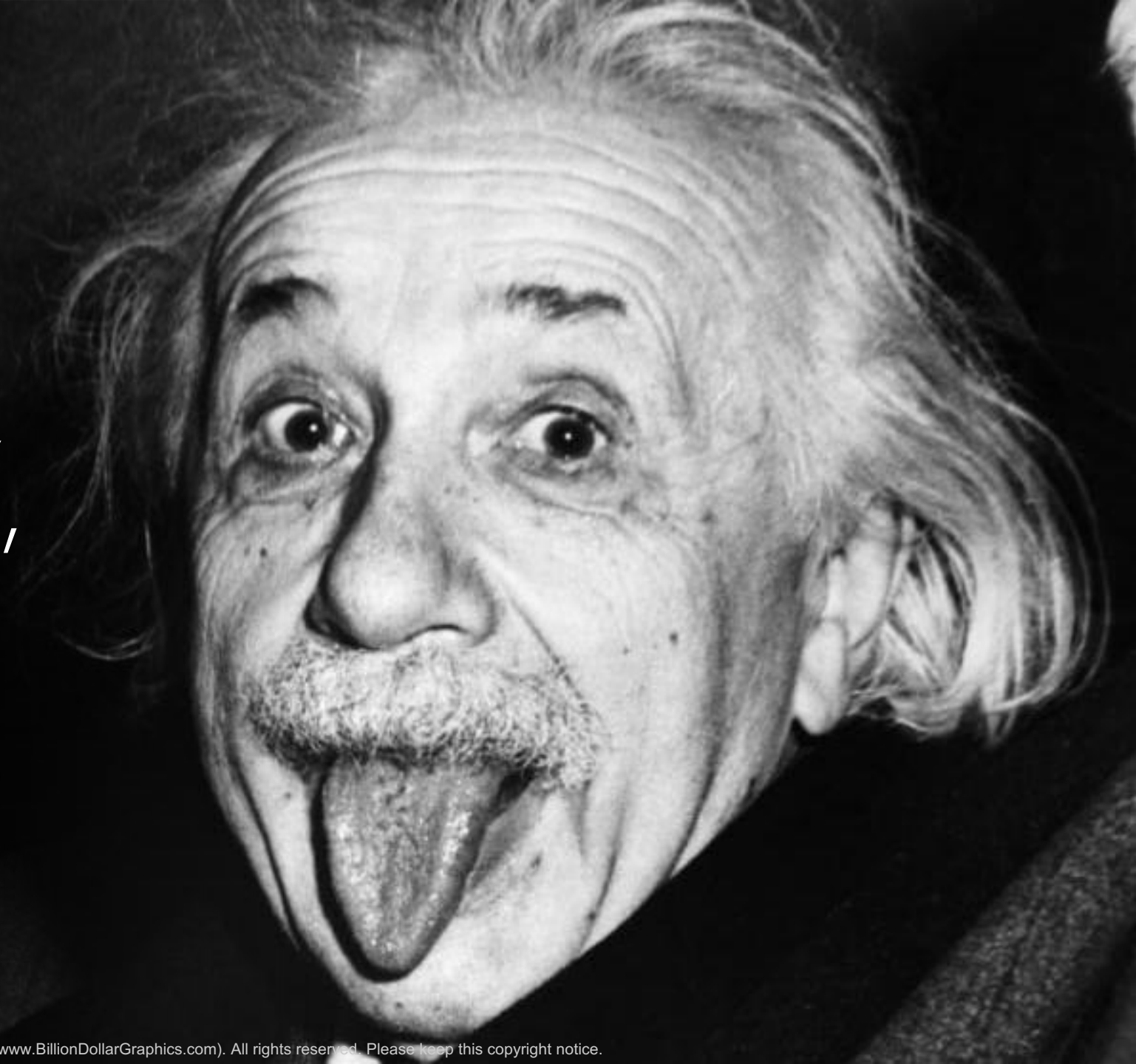
Nunc **viverra imperdiet enim**. Fusce est. Vivamus a tellus.

Pellentesque habitant morbi tristique senectus et netus **et malesuada** fames ac turpis egestas.

Proin pharetra **nonummy pede**. Mauris et orci.

“

If you can't
**EXPLAIN
IT SIMPLY,**
you don't
understand it
well enough.”



FAST



QUICK FIX 7

KISS

Chart Title

Axis Title



Chart Title

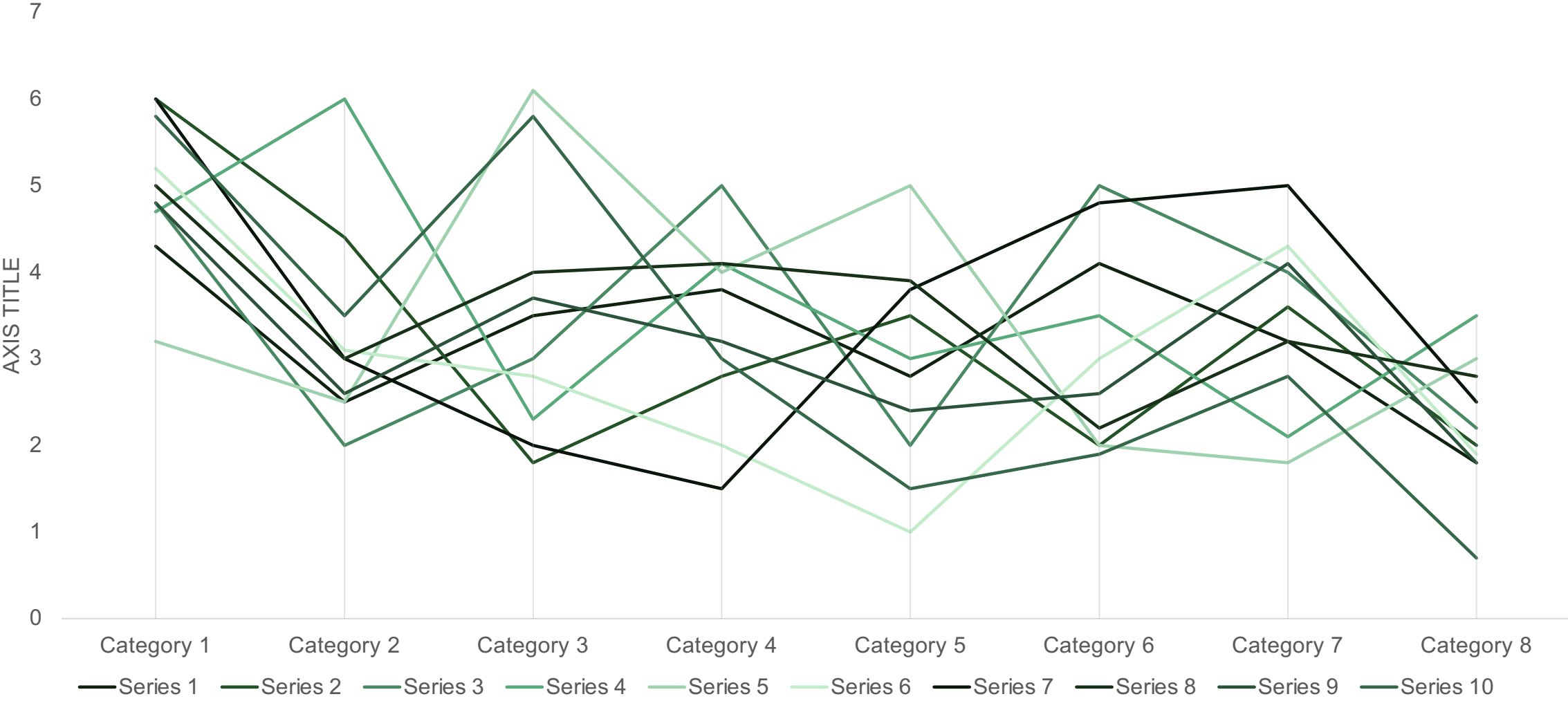


Chart Title

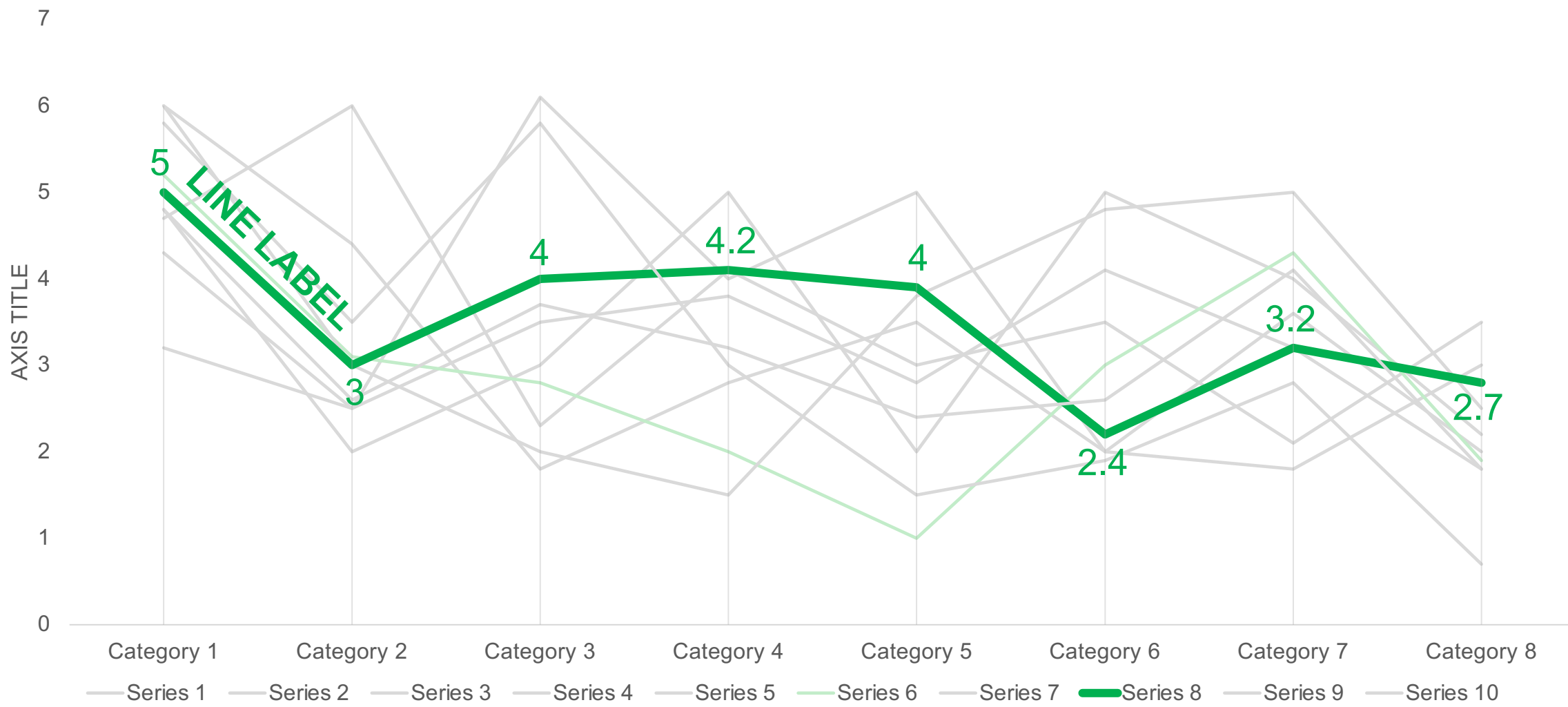


Chart Title

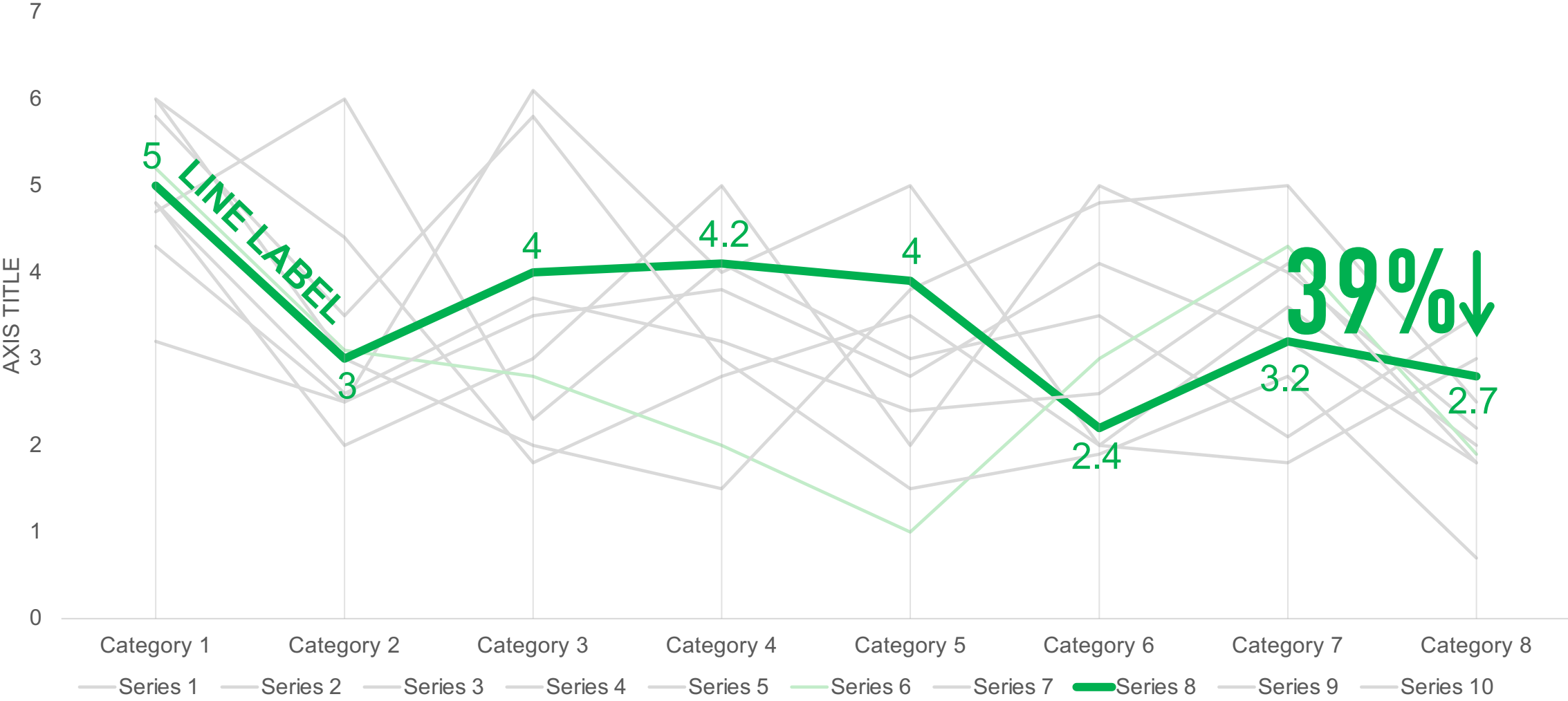
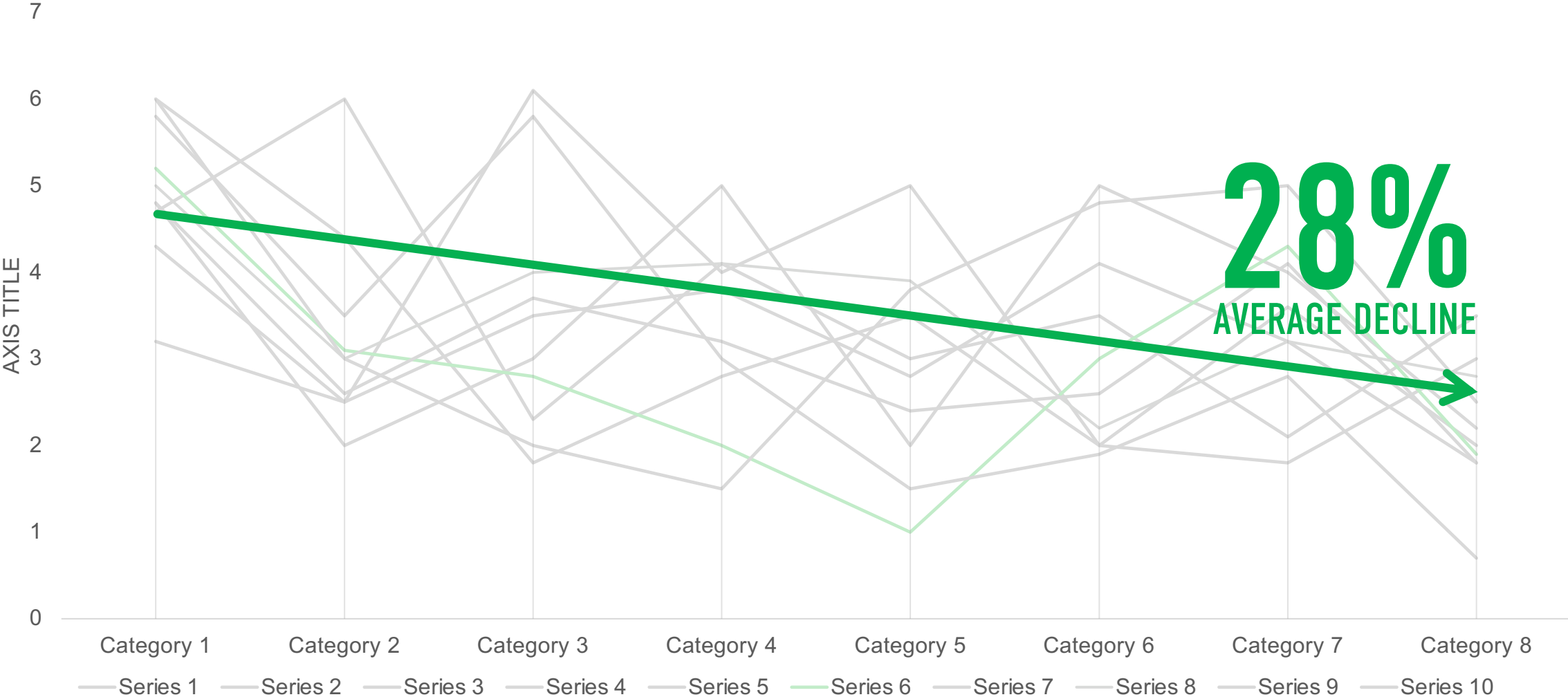
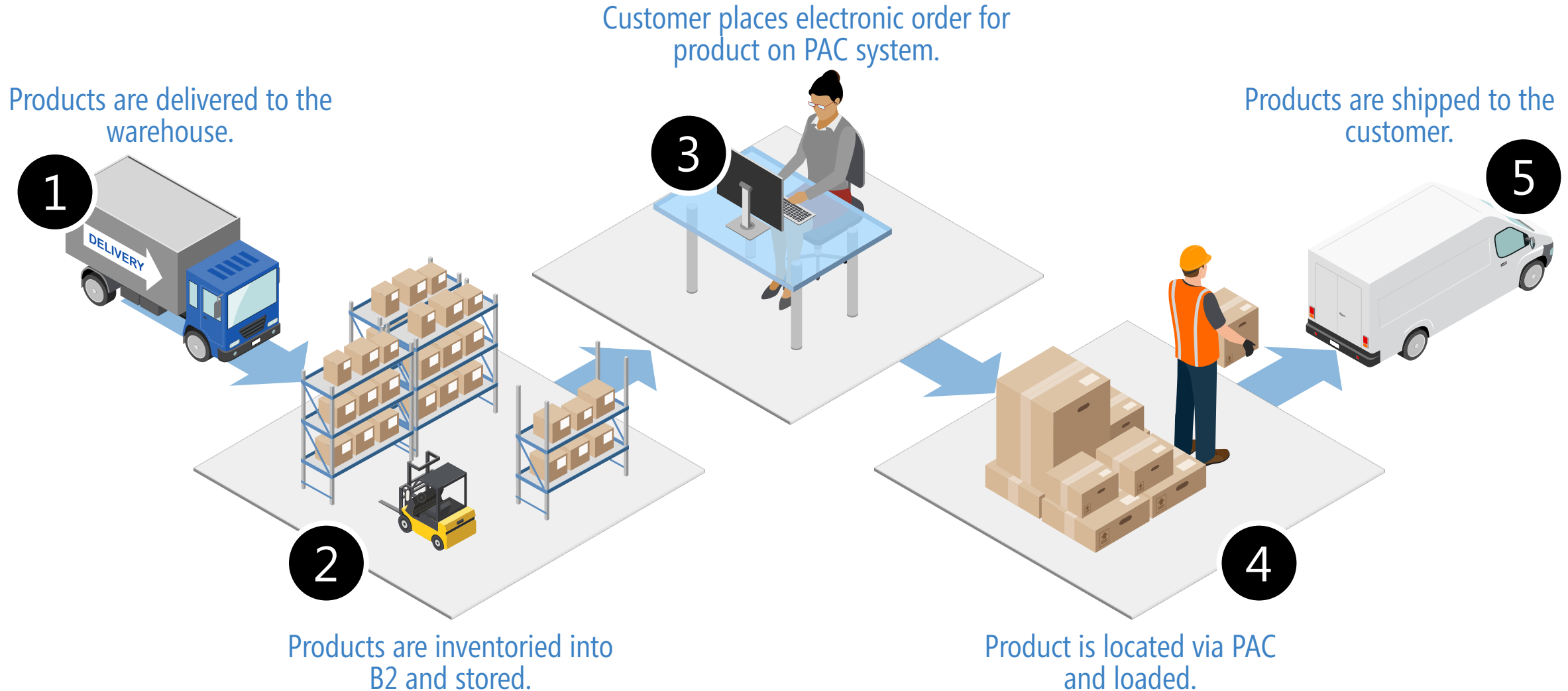


Chart Title



SIMPLIFIED PAC PROCESS = INCREASED EFFICIENCY



PRO SECRET!



Notes
Page →

Header 10/8/20

Click to edit Master title style

- Click to edit Master text styles
 - Second level
 - Third level
 - Fourth level
 - Fifth level

Click to edit Master text styles

Second level

Third level

Fourth level

Fifth level

Footer <#>



Made with
BUILD → GRAPHIC

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna.

Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus.

Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Proin pharetra nonummy pede. Mauris et orci.

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna.

Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus.



Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies

STEP 1

Go to View/Notes Master and format your Notes Master so that looks as you wish (e.g., header, footer, logo, document name, page number).

DELETE

Delete these three text boxes (or move them off Notes Master page).

The image shows a standard PowerPoint Notes Master slide. At the top, there is a header area with a text box containing the word "Header" and a date "10/8/20". At the bottom, there is a footer area with a text box containing the word "Footer" and a small icon. The main content area contains a title "Click to edit Master title style" and a bulleted list: "Click to edit Master text styles", "Second level", "Third level", "Fourth level", and "Fifth level". A large grey arrow labeled "Format Notes Master" points from this slide to the next one. Red dashed boxes with a red 'X' are drawn over the header and footer text boxes, indicating they are to be deleted.

Format
Notes
Master

NEW HEADER

I inserted a rectangle and added a logo and text box to make my header.

The image shows the same Notes Master slide after formatting. The header area is now a solid blue rectangle containing the logo for "Billion Dollar Graphics" (a head with gears) and the text "XYZ Training Mike Parkinson". The main content area is the same as the previous slide. The footer area is now a solid blue rectangle containing the text "©2019 Billion Dollar Graphics. All rights reserved." and a small icon. A large grey arrow labeled "Format Notes Master" points from the previous slide to this one. Blue arrows point from the text descriptions to the corresponding elements in the slide.

SLIDE IMAGE

Your slide will appear here.

SPEAKER NOTES

This is where your speaker notes appear.

NEW FOOTER

I inserted a rectangle, formatted the page number text box, and added a text box (copyright info) for my new footer.

STEP 2

Move your Speaker Notes text box to the side of your Notes Master page and add a text box identifying it as such (to avoid confusion). We are doing this to ensure Speaker Notes remain available but now you can add a custom narrative tailored to micro learning to each slide.

Mike Parkinson's Billion Dollar Graphics

XYZ Training Mike Parkinson

Click to edit Master title style

- Edit Master text styles
 - Second level
 - Third level
 - Fourth level
 - Fifth level

10/18/20

©2019 Billion Dollar Graphics. All rights reserved.

<#>

Move Speaker Notes Text Box

SPEAKER NOTES (DO NOT DELETE)

Edit Master text styles
Second level
Third level
Fourth level
Fifth level

SPEAKER NOTES TAG
Add a text box to identify this as Speaker Notes (vs a random text box).

SPEAKER NOTES
This is where your speaker notes appear.

STEP 3

Go to View/Notes Page for each slide and format your as you wish (e.g., add your narrative, icons, additional imagery).

Mike Parkinson's
Billion Dollar Graphics

XYZ Training
Mike Parkinson

Made with
BUILD GRAPHIC

1 Products are delivered to the warehouse.

2 Products are inventoried into B2 and stored.

3 Customer places electronic order for product on B2 system.

4 Product is located via B2 and loaded.

5 Products are shipped to the customer.

B2 System (Process Control)

1

©2019 Billion Dollar Graphics. All rights reserved.

SLIDE IMAGE

Your slide appears here.

TEXT BOX

Insert a text box and write your narrative.

SUPPORTING IMAGERY and TEXT BOXES

Insert additional images, text boxes, and other supporting elements as needed.

SPEAKER NOTES (DO NOT DELETE)

Edit Master text styles

- Second level
- Third level
- Fourth level
- Fifth level

SPEAKER NOTES TAG

Add a text box to identify this as Speaker Notes (vs a random text box).

SPEAKER NOTES

This is where your speaker notes appear.

PAGE NUMBER

You may need to copy your page number from the Notes Master to each

FAST



QUICK FIX 8

ADD (PRO) SUPPORTING IMAGERY

Make a slip knot for knitting cast-on.

The first stitch of any cast-on method is a slip knot.

- Cross the strands of yarn to make a loop.
- Pull the strand attached to the ball through the loop to form a second loop.
- Place the new loop on the knitting needle.
- Tighten the loop on the needle by pulling both ends of yarn.

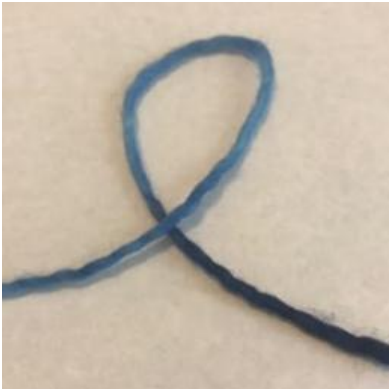
After making your slip knot, begin your cast-on row using your preferred method

Make a slip knot for knitting cast-on.

The first stitch of any cast-on method is a slip knot.

1

Cross the strands of yarn to make a loop.



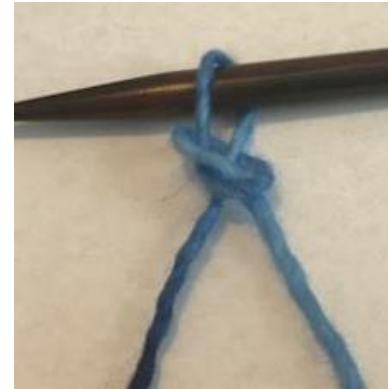
2

Pull the strand attached to the ball through the loop to form a second loop.



3

Place the new loop on the knitting needle.



4

Tighten the loop on the needle by pulling both ends of yarn.

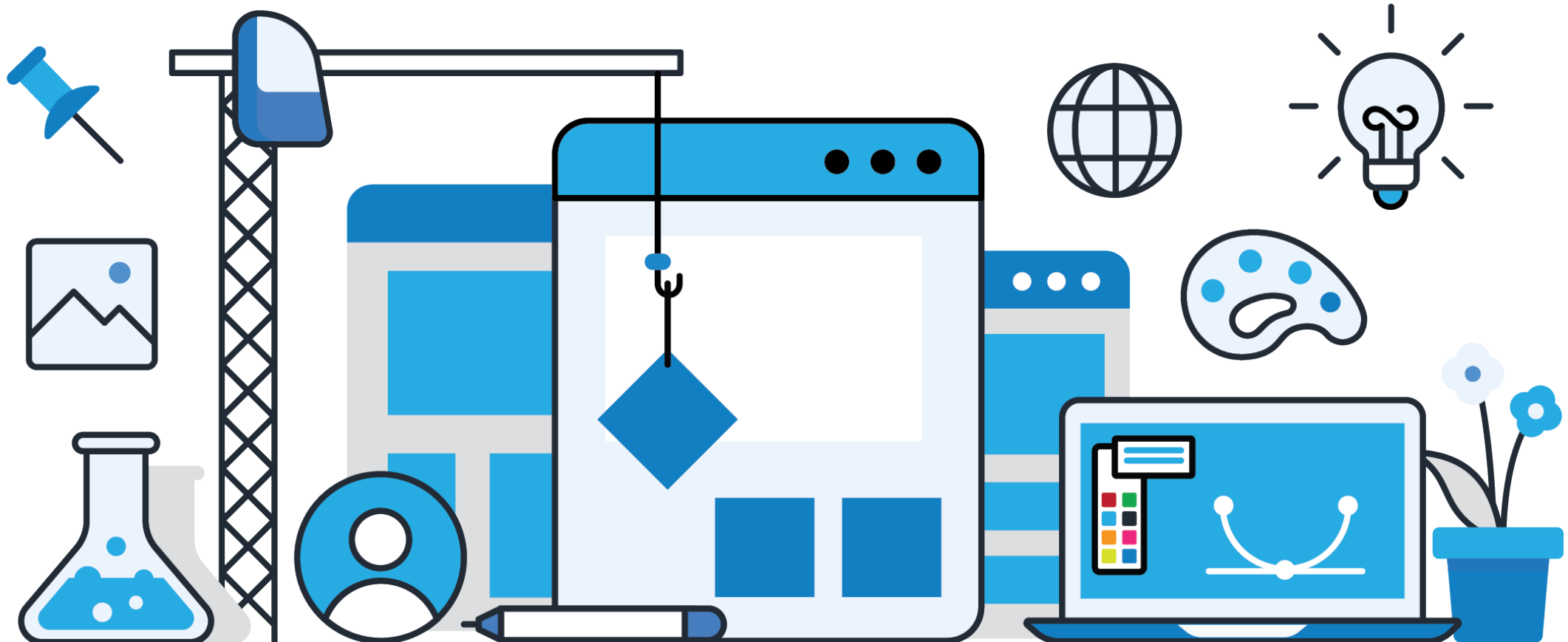


After making your slip knot, begin your cast-on row using your preferred method



MIKE PARKINSON'S

BUILD-A-GRAPHIC



Build-a-Graphic.com

SLIDE TITLE HERE

Picture from
Pexels.com



- Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas porttitor congue massa.
- Fusce posuere, magna sed pulvinar ultricies, purus malesuada libero, sit amet commodo magna eros quis urna.
- Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus.
- Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.
- Proin pharetra nonummy pede. Mauris et orci.



SLIDE TITLE HERE

- Lorem ipsum **dolor sit amet**, consectetur adipiscing elit. Maecenas porttitor congue massa.
- Fusce posuere, magna sed pulvinar ultricies, purus **lectus malesuada libero**, sit amet commodo magna eros quis urna.
- Nunc **viverra imperdiet enim**. Fusce est. Vivamus a tellus.
- Pellentesque habitant morbi tristique senectus et netus **et malesuada** fames ac turpis egestas.
- Proin pharetra **nonummy pede**. Mauris et orci.



SLIDE TITLE HERE

Lorem ipsum **dolor sit amet**, consectetur adipiscing elit. Maecenas porttitor congue massa.

Fusce posuere, magna sed pulvinar ultricies, purus **lectus malesuada libero**, sit amet commodo magna eros quis urna.

Nunc **viverra imperdiet enim**. Fusce est. Vivamus a tellus.

Pellentesque habitant morbi tristique senectus et netus **et malesuada** fames ac turpis egestas.

Proin pharetra **nonummy pede**. Mauris et orci.

SLIDE TITLE HERE

Icons from
Build-a-Graphic.com



Lorem ipsum **dolor sit amet**, consectetur adipiscing elit. Maecenas porttitor congue massa.



Fusce posuere, magna sed pulvinar ultricies, purus **lectus malesuada libero**, sit amet commodo magna eros quis urna.



Nunc **viverra imperdiet enim**. Fusce est. Vivamus a tellus.



Pellentesque habitant morbi tristique senectus et netus **et malesuada** fames ac turpis egestas.



Proin pharetra **nonummy pede**. Mauris et orci.



BETTER OUTCOMES with BETTER PRESENTATIONS

- **DISCOVERY**
Problem, Mission, Subject Matter, Audience
- **DESIGN**
Takeaway, Storyboard, Render
- **DELIVER**
Virtual, In Person, Hybrid

BETTER OUTCOMES with BETTER PRESENTATIONS

DISCOVER

Problem, Mission,
Subject Matter,
Audience

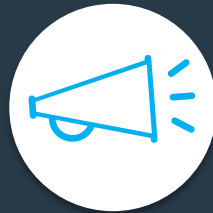
DESIGN

Takeaway, Storyboard,
Render

DELIVER

Virtual, In Person,
Hybrid

Graphic from
Build-a-Graphic.com



BETTER OUTCOMES with BETTER PRESENTATIONS

DESIGN

Takeaway, Storyboard,
Render

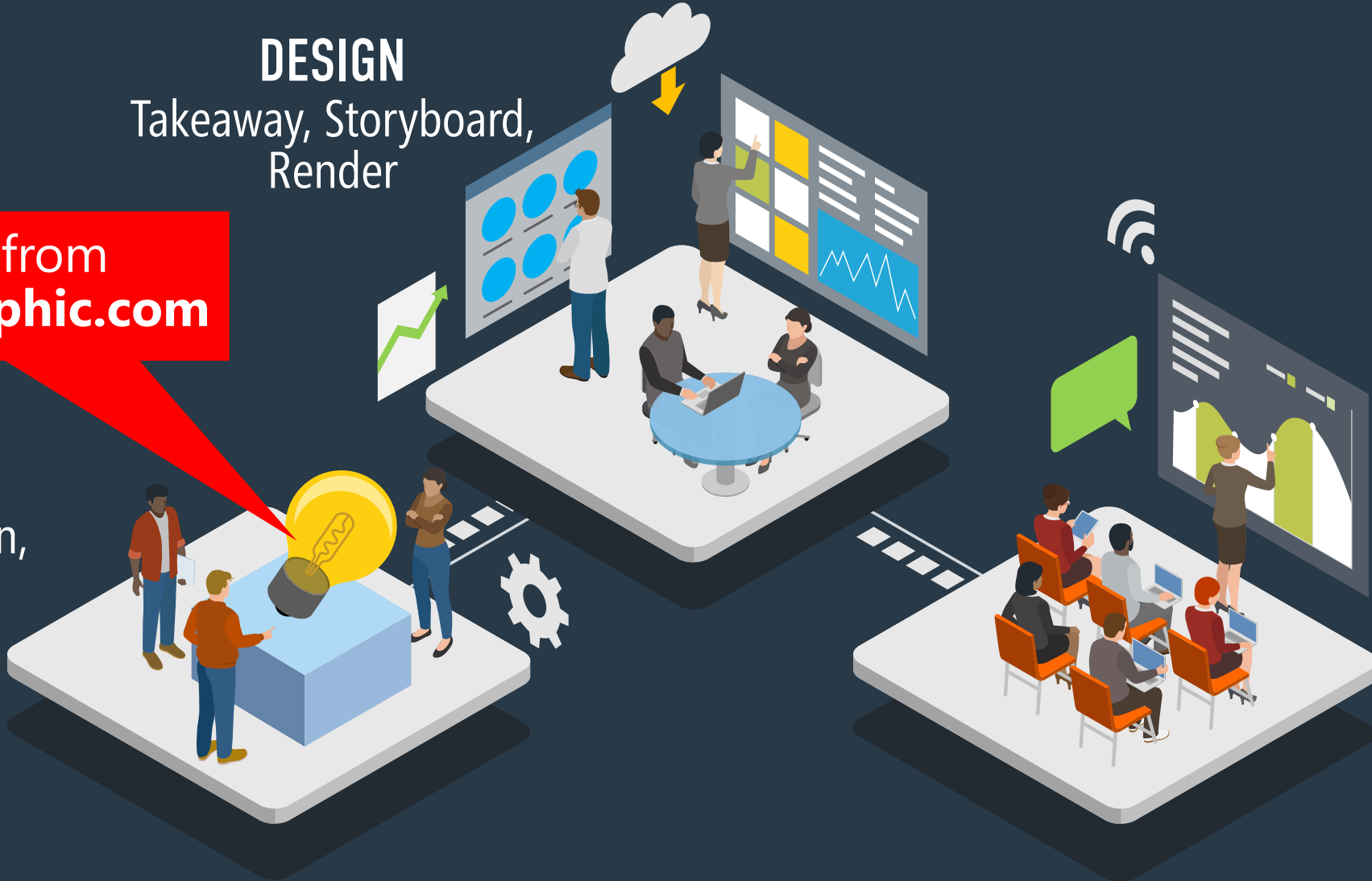
Graphic from
Build-a-Graphic.com

DISCOVER

Problem, Mission,
Subject Matter,
Audience

DELIVER

Virtual, In Person,
Hybrid





BETTER OUTCOMES with BETTER PRESENTATIONS

DISCOVER

Problem, Mission,
Subject Matter,
Audience

DESIGN

Takeaway, Storyboard,
Render

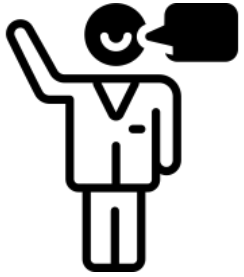
DELIVER

Virtual, In Person,
Hybrid

Picture from
Pexels.com



Creating Connection on the Telephone



**Enthusiastic
Greeting**



**Use the caller's
name**



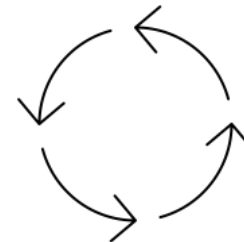
**Courtesy Words
(Please/Thank You)**



**Acknowledge
Pain/Frustration
with Empathy**



**Advocate for the
Caller**



**Circle Back when
Ending Calls**



| Creating Connection on the Telephone



**Enthusiastic
Greeting**



**Use the Caller's
Name**

Icons from
Build-a-Graphic.com



Courtesy Words
(Please/Thank You)



**Acknowledge
Pain/Frustration
with Empathy**



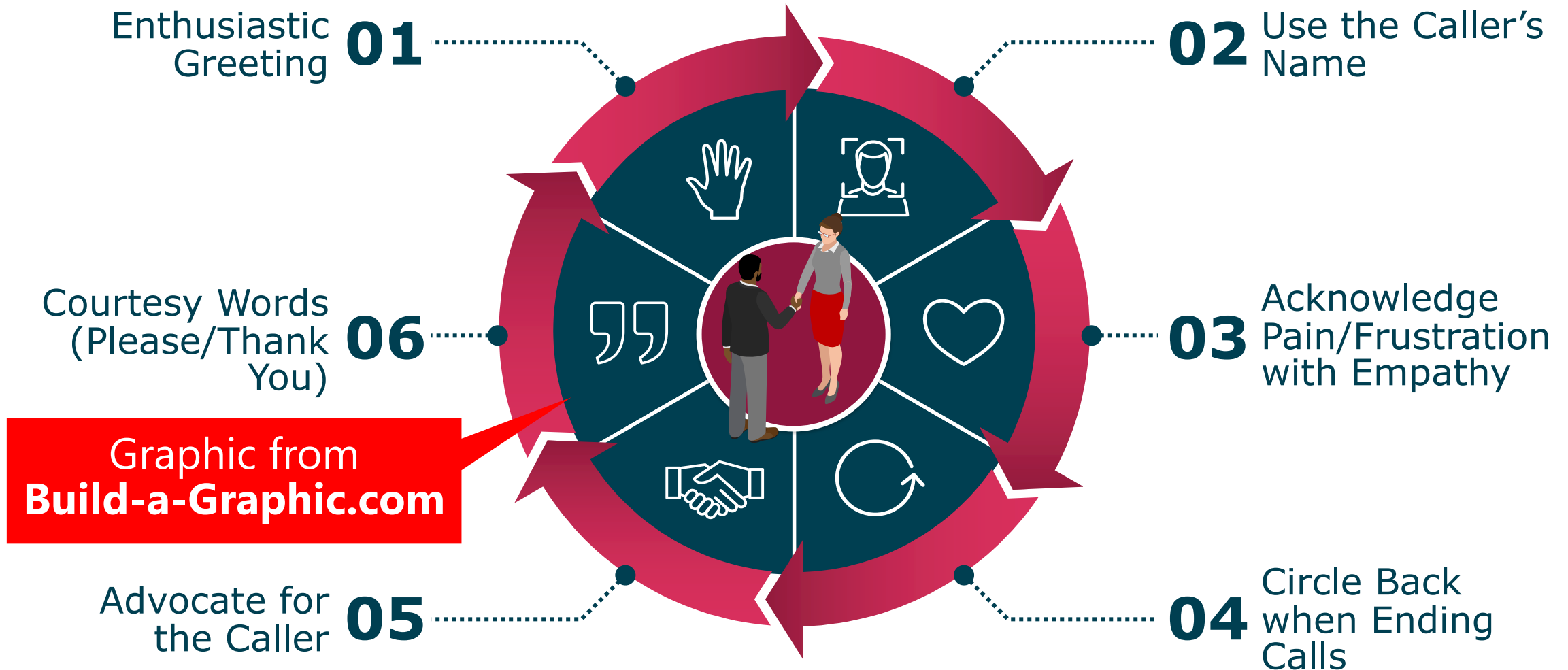
**Advocate for the
Caller**



**Circle Back when
Ending Calls**



6 QUICK TIPS for a HAPPY CALL



YOUR ROLE AS A YES USER

- Connect with candidates at the event
 - Create a positive brand impression
 - Enhance attendee experience
 - Manage traffic
 - Track ROI
-
- Capture candidate information and their responses
 - Use the YES app to effortlessly collect candidate information for follow up and distribution
-
- Evaluate the candidate based on their skills relevant to openings here at our company
 - Establish a relationship and make connections with candidates for current/future openings
 - Track ROI

YOUR ROLE AS A YES USER

Graphics from
Build-a-Graphic.com



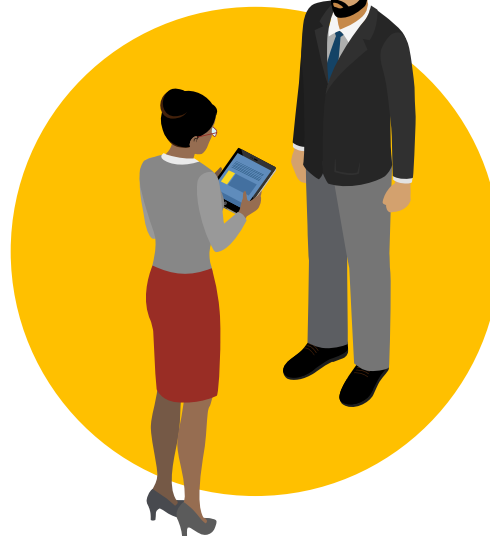
1



CONNECT

Meet prospective teammates at approved networking events

2



CAPTURE

Collect relevant information in the web portal

3



REPORT

Send all positively reviewed candidate information to HR

CORPORATE SOLUTIONS FOR COMMERCIAL DEPLOYMENT AND REVIEW

- Improving all our quality levels to meet required standard operating procedures
- Audit standards agreed by world leading SMEs to ensure all practices and procedures align with agreed to best practices
- Standardize qualifications for L&D professionals and their associated assessments
- For new positions, develop standards and reduce duplication of related requirements
- Review corporate auditors and their auditing processes against a recognized and agreed to standardized process
- Obtain accreditation by a globally recognized organization to further validate that our standard operating procedures are optimized

CORPORATE SOLUTIONS FOR COMMERCIAL DEPLOYMENT AND REVIEW

1 | **Improve all quality levels** to meet standard operating procedures

2 | **Audit standards** via world's foremost SME's to align with best practices

3 | **Standardize qualifications** and assessments for L&D professionals

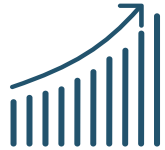
4 | **Common standards** to reduce duplication of similar requirements

5 | **Review and standardize** corporate auditors and processes

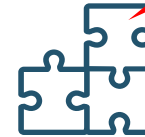
6 | **Accreditation** through STC to ensure our SOPs are optimized

CORPORATE SOLUTIONS FOR COMMERCIAL DEPLOYMENT AND REVIEW

Icons from
Build-a-Graphic.com



Improve all quality levels to meet standard operating procedures



Common standards to reduce duplication of similar requirements



Audit standards via world's foremost SME's to align with best practices



Review and standardize corporate auditors and processes



Standardize qualifications and assessments for L&D professionals



Accreditation through STC to ensure our SOPs are optimized

FAST



QUICK FIX 9

SHOW IT

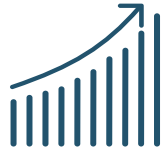


GRAPHIC CHEAT SHEET!

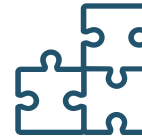
Relationship

(Most graphic types can show relationships between elements. The graphic types pictured here are those most often used.)

CORPORATE SOLUTIONS FOR COMMERCIAL DEPLOYMENT AND REVIEW



Improve all quality levels to meet standard operating procedures



Common standards to reduce duplication of similar requirements



Audit standards via world's foremost SME's to align with best practices



Review and standardize corporate auditors and processes



Standardize qualifications and assessments for L&D professionals



Accreditation through STC to ensure our SOPs are optimized

CORPORATE SOLUTIONS FOR COMMERCIAL DEPLOYMENT AND REVIEW

Graphic from
Build-a-Graphic.com

6 KEY SUCCESS FACTORS



Improve all quality levels to meet standard operating procedures



Audit standards via world's foremost SME's to align with best practices



Standardize qualifications and assessments for L&D professionals



Common standards to reduce duplication of similar requirements



Review and standardize corporate auditors and processes



Accreditation through STC to ensure our SOPs are optimized

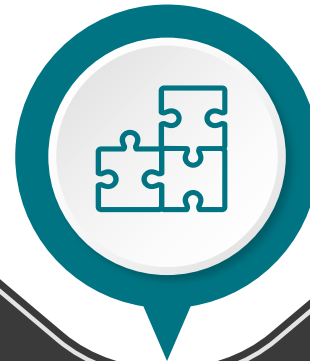
CORPORATE SOLUTIONS FOR COMMERCIAL DEPLOYMENT AND REVIEW

Graphic from
Build-a-Graphic.com

Improve all quality levels
to meet standard operating procedures



Standardize qualifications and assessments for L&D professionals



Review and standardize corporate auditors and processes



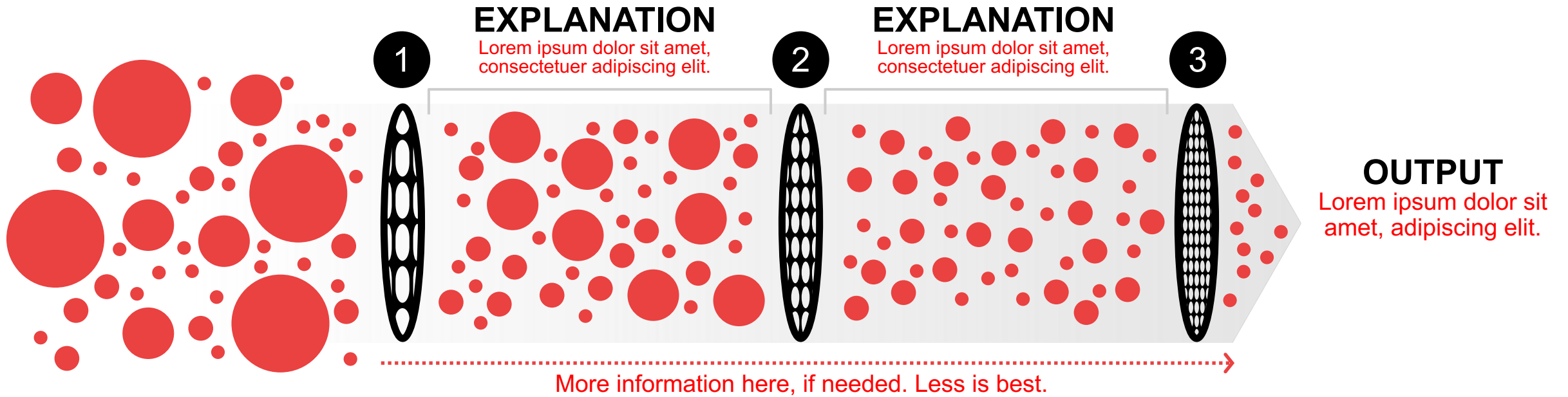
Audit standards via world's foremost SME's to align with best practices

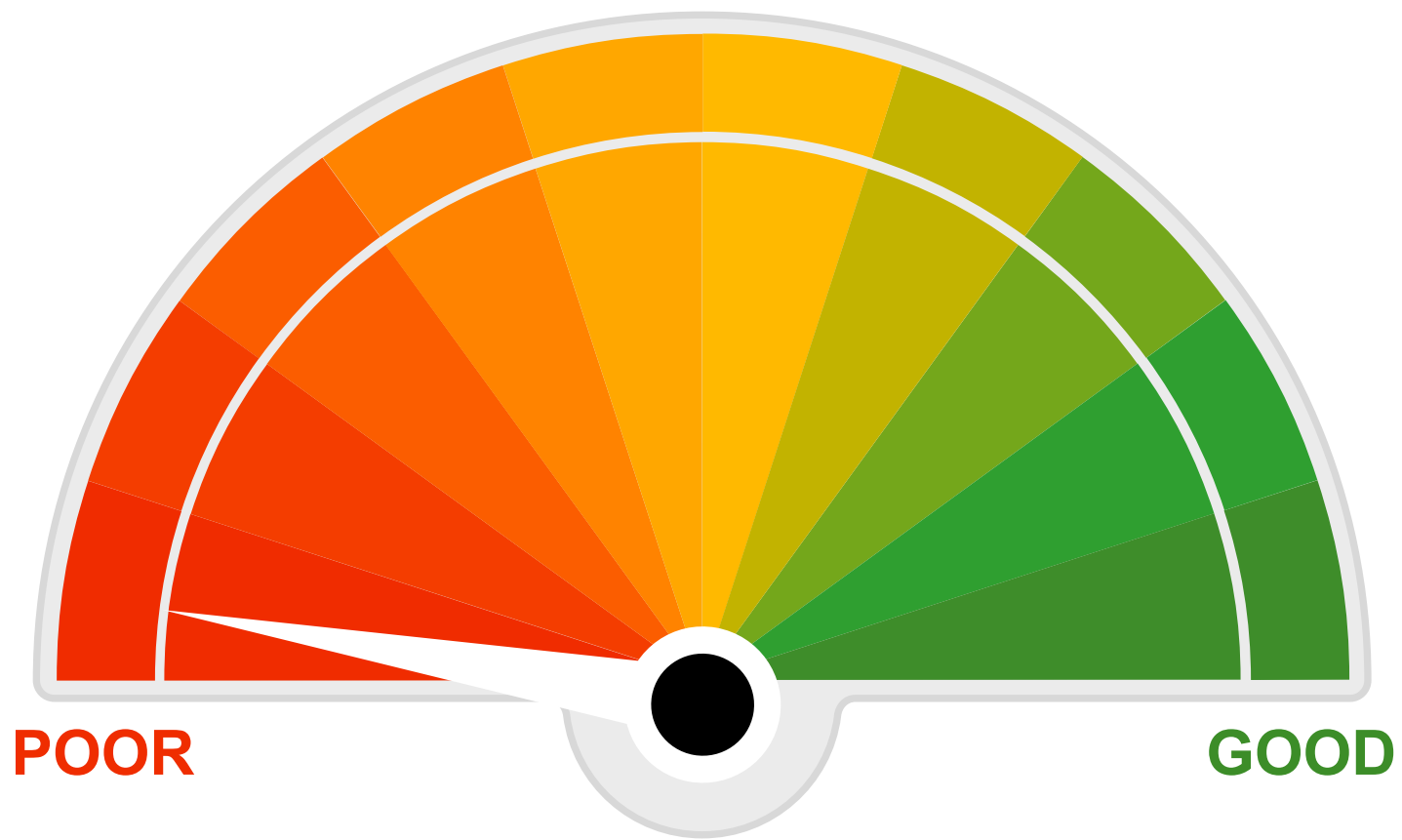


Common standards to reduce duplication of similar requirements



Accreditation through STC to ensure our SOPs are optimized



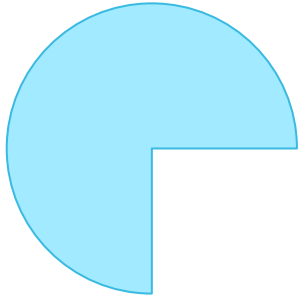


POOR

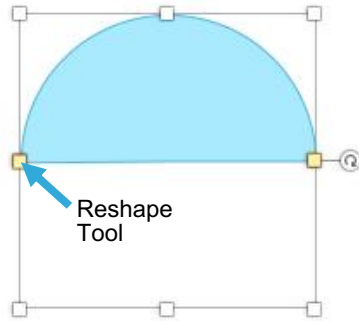
GOOD

How to Make a Gauge Graphic in PowerPoint

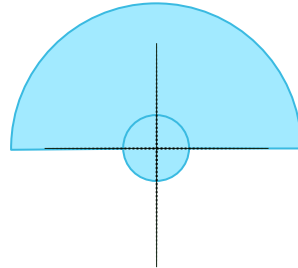
1. Draw a Pie shape from Shapes/Pie and rotate the Pie 90° clockwise (see below). Use the Shift key when drawing a shape to ensure equal height and width.



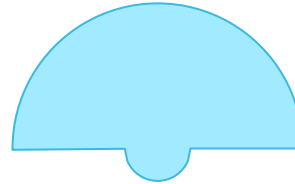
2. Use the Reshape Tool to create a half circle shape.



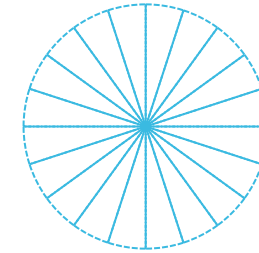
3. Draw an Oval from Shapes/Oval and position as shown below. (If needed, align using Arrange/Align/Align Center.)



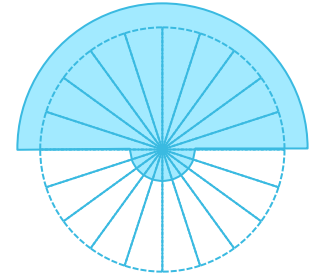
4. Select both shapes. Use "Merge Shapes/Union" to combine all.



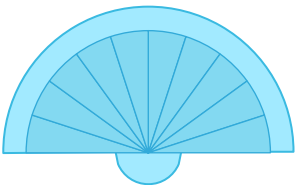
5. Make a Pie Chart with 20 equal segments. (The number of segments is dependent upon your needs.)



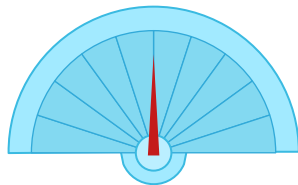
6. Align the Pie Chart with gauge body as shown below.



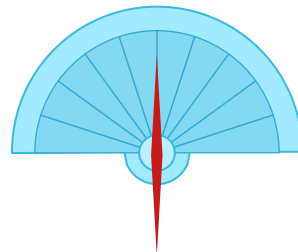
7. Select individual segments and color as needed by using Shape Fill and Shape Outline. (Use No Fill and No Outline for segments outside of gauge body.)



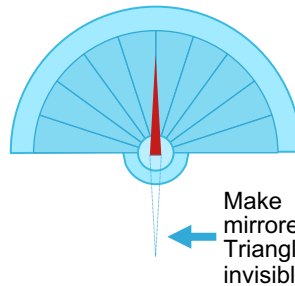
8. Draw a Triangle (i.e., gauge needle) and an Oval. Scale and position as shown below.



9. Duplicate the Triangle, flip it 180° (or Arrange/Rotate/Flip Vertical), and align as shown below.

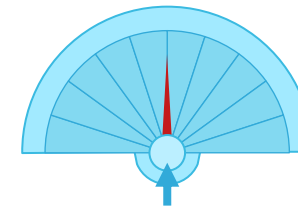


10. Apply No Fill and No Outline to the bottom Triangle and group both Triangles (this allows the gauge needle to rotate around the correct axis.)

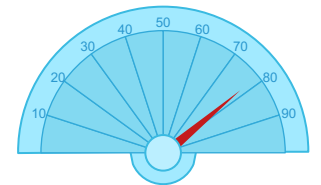


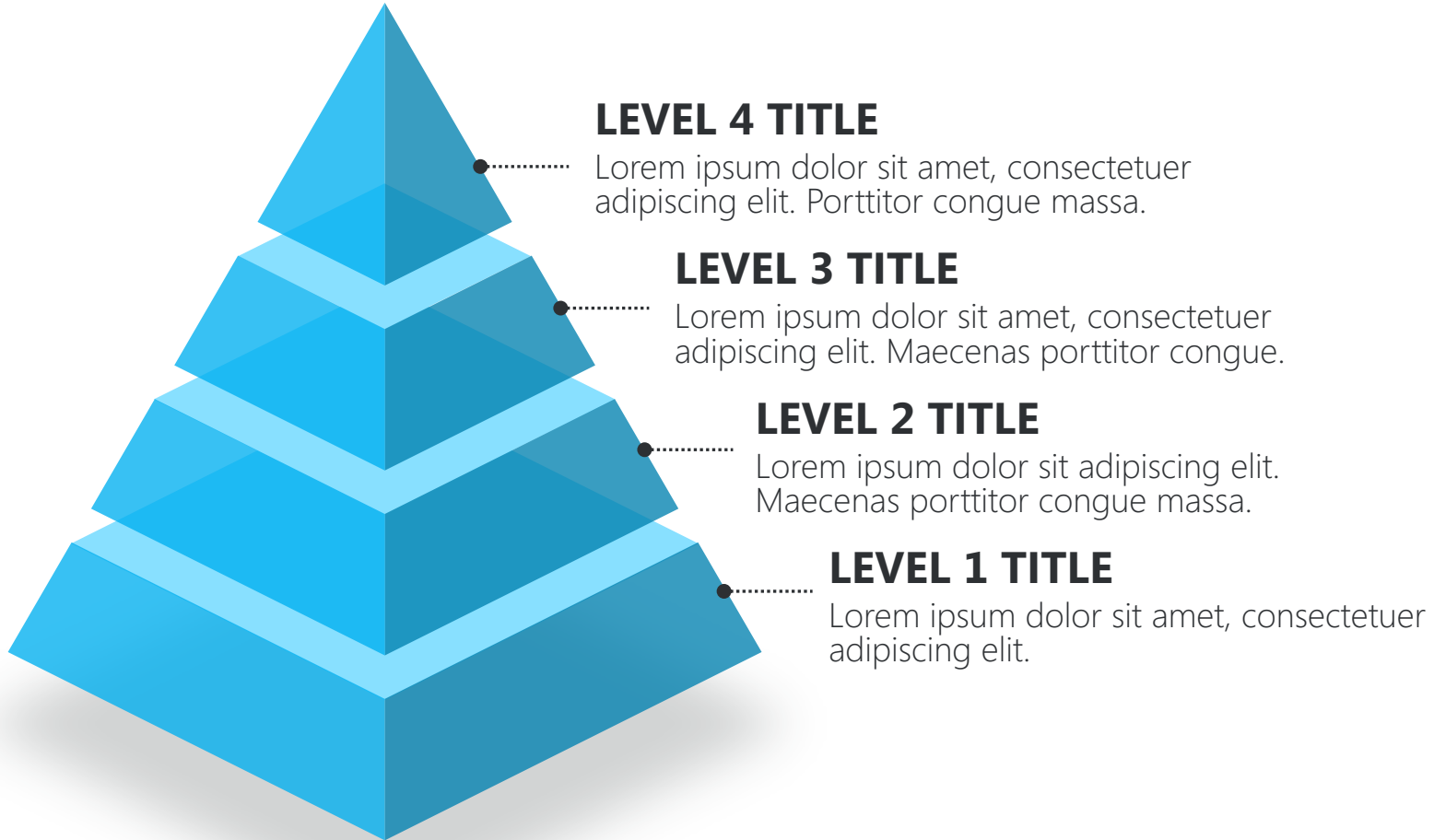
Make mirrored Triangle invisible.

11. Bring the Oval (the needle axis) to the Front as shown below.



12. Add text, if wanted. To rotate the needle, select it and use Arrange/Rotate/ More Rotate Options and change Rotation.





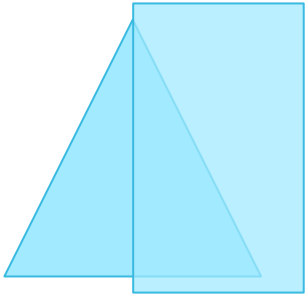
Lorem ipsum dolor sit amet, consectetur adipiscing elit. **Maecenas porttitor congue massa.** Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna.

Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus.

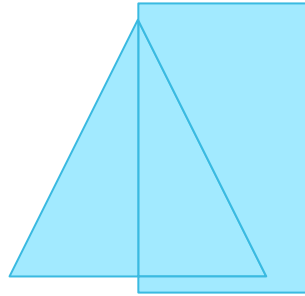


How to Make A Pyramid Graphic in PowerPoint

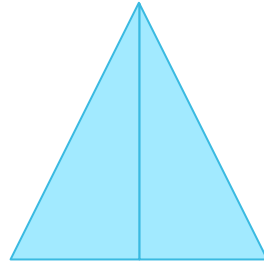
1. Make a Triangle and a Rectangle and position as shown.
(To do so, choose Insert Shape and select "Isosceles Triangle" and "Rectangle." I made some of my Fill colors transparent to better explain.)



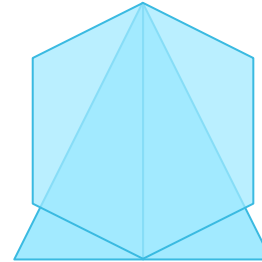
2. Select both shapes and choose Format/Merge Shapes/Fragment.



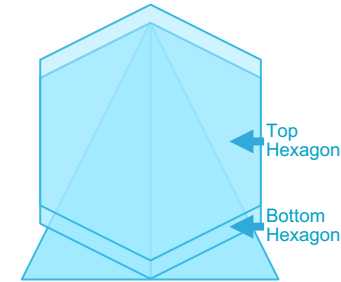
3. Delete the remaining rectangle shape until only your split Triangle remains as shown.



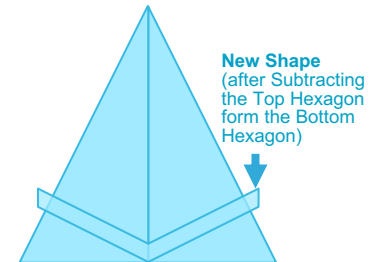
4. Make a Hexagon and rotate 90°, scale, and position as shown. Make sure everything is aligned as shown.
(To do so, choose Insert Shape and select "Hexagon.")



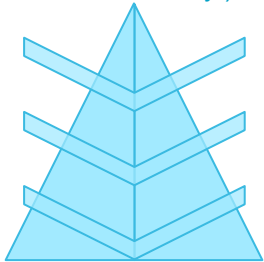
5. Duplicate the Hexagon and offset it as shown. Be sure to keep everything aligned to the center as shown.



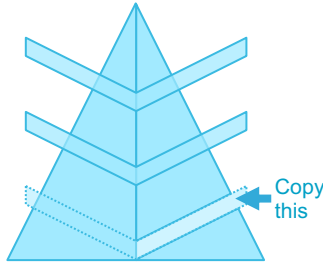
6. Select the bottom Hexagon first, then Shift-click to also select the top Hexagon second, and choose Format/Merge Shapes/Subtract.



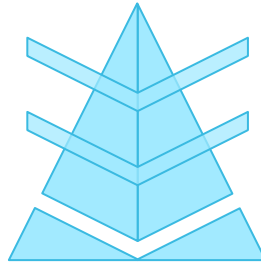
7. Copy /Paste your New Shape until you have the desired number of "levels" and distribute evenly.
(To distribute evenly, select your New Shapes and choose Home/Arrange/Align/Distribute Horizontally.)



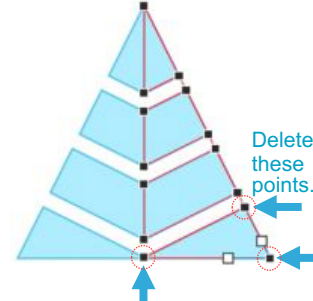
8. Select one of your New Shapes and copy it. Deselect it. Next, select half of the Triangle and Shift-click to also select the same New Shape. Choose Format/Merge Shapes/Subtract.



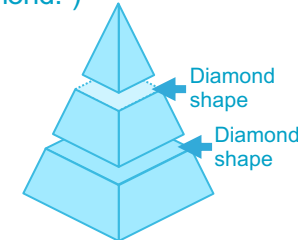
9. Paste the New Shape you had copied and deselect it. Select the other half of the Triangle and Shift-click to select the New Shape again. Choose Format/Merge Shapes/Subtract. Repeat for each level.



10. Select half of your Triangle, Right-click and choose Edit Points. Right-click each bottom point and choose Delete Point. (Repeat for the second half of the Triangle.)



11. Insert a Diamond shape, scale and position as shown. Once in place, choose Arrange/Send To Back. Repeat for each level.
(For the shape, choose Insert Shape and select "Diamond.")



12. Format and add content as desired.
(In the example below I changed my Triangle's Fill colors to 20% transparent by choosing Format/Fill/Transparency.)



FAST-ISH

QUICK FIX 10

START WITH THE END

Highlights & Benefits



- Free to hotels
- Easy to navigate & saves on administrative work
- One hotel profile fulfills the needs of 4 applications
- Hosts multiple email address options – accommodates various contacts
- Built in network of support: CPC's, inside sales, and technical help
- RFP Hotel & Account statuses predominantly displayed for each client
- RFP Account Manager = specific Choice contact for each bid
- RFP data archived and readily available for historical reference

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Highlights & Benefits



Saves Money



Easier



Faster



Free to hotels



User-friendly, intuitive interface



Fulfills the needs of 4 applications



Multiple email address options = multiple contacts



Built in network of support (BPC's, sales, and technical help)



RFP Hotel & Account status displayed for each client



Choice RFP Manager assigned to each bid



RFP data archived and available



GRANT (FROM HANE)

Hotels of America
North East granted
funding through
2030 if we gave
made our software
free.



WORK TO LEARN CURRICULUM

Our staff is
motivated to learn
new skills for their
long-term
professional goals.
Time is donated.



LOYALTY PROGRAMS

Users subscribe and
their information is
monetized through
future incentives
and offers.

Highlights & Benefits



Saves Money



Easier



Faster



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EASIER



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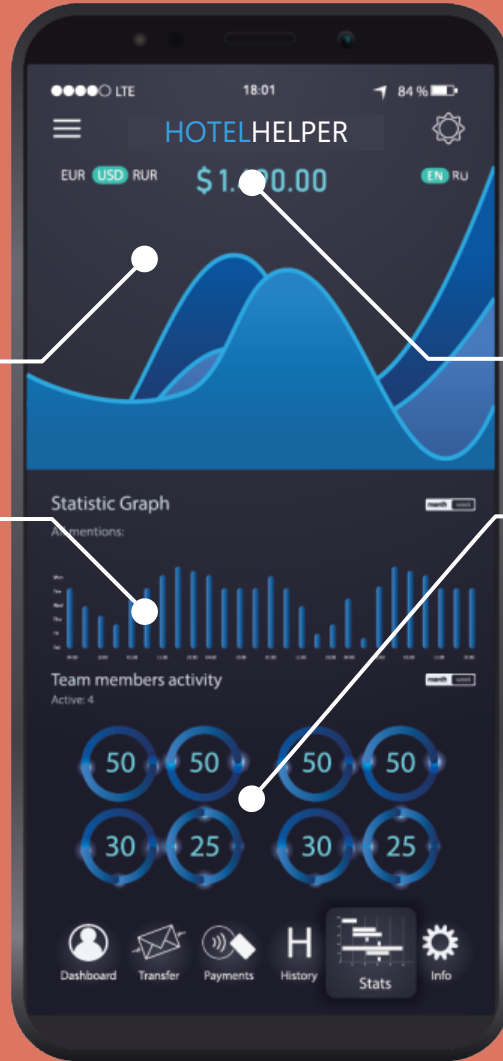
FASTER

Lorem ipsum dolor sit amet, consectetur adipiscing elit.

EASIER



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FASTER

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Highlights & Benefits



Saves Money



Easier



Faster



Free to hotels



User-friendly, intuitive interface



Fulfills the needs of 4 applications



Multiple email address options = multiple contacts



Built in network of support (BPC's, sales, and technical help)



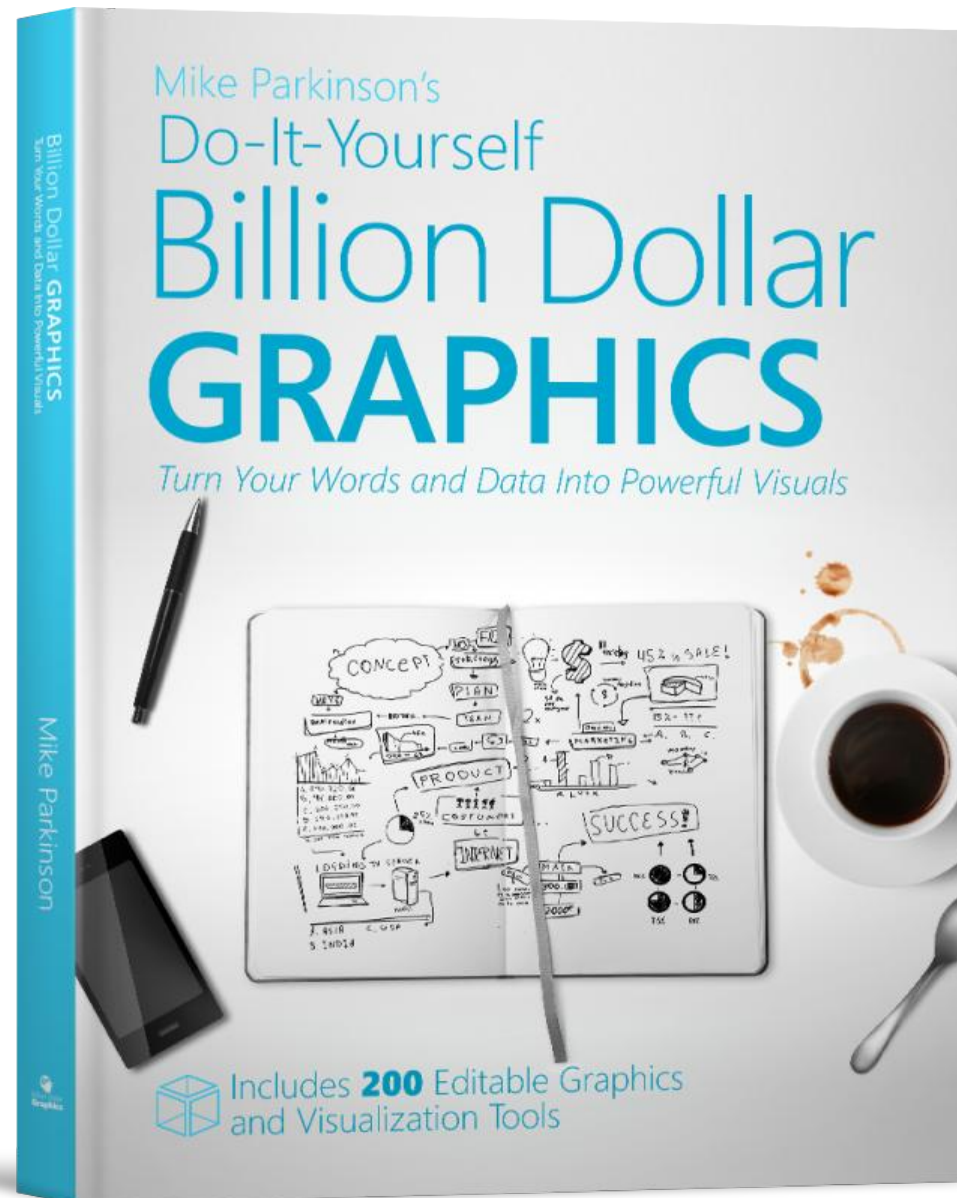
RFP Hotel & Account status displayed for each client



Choice RFP Manager assigned to each bid



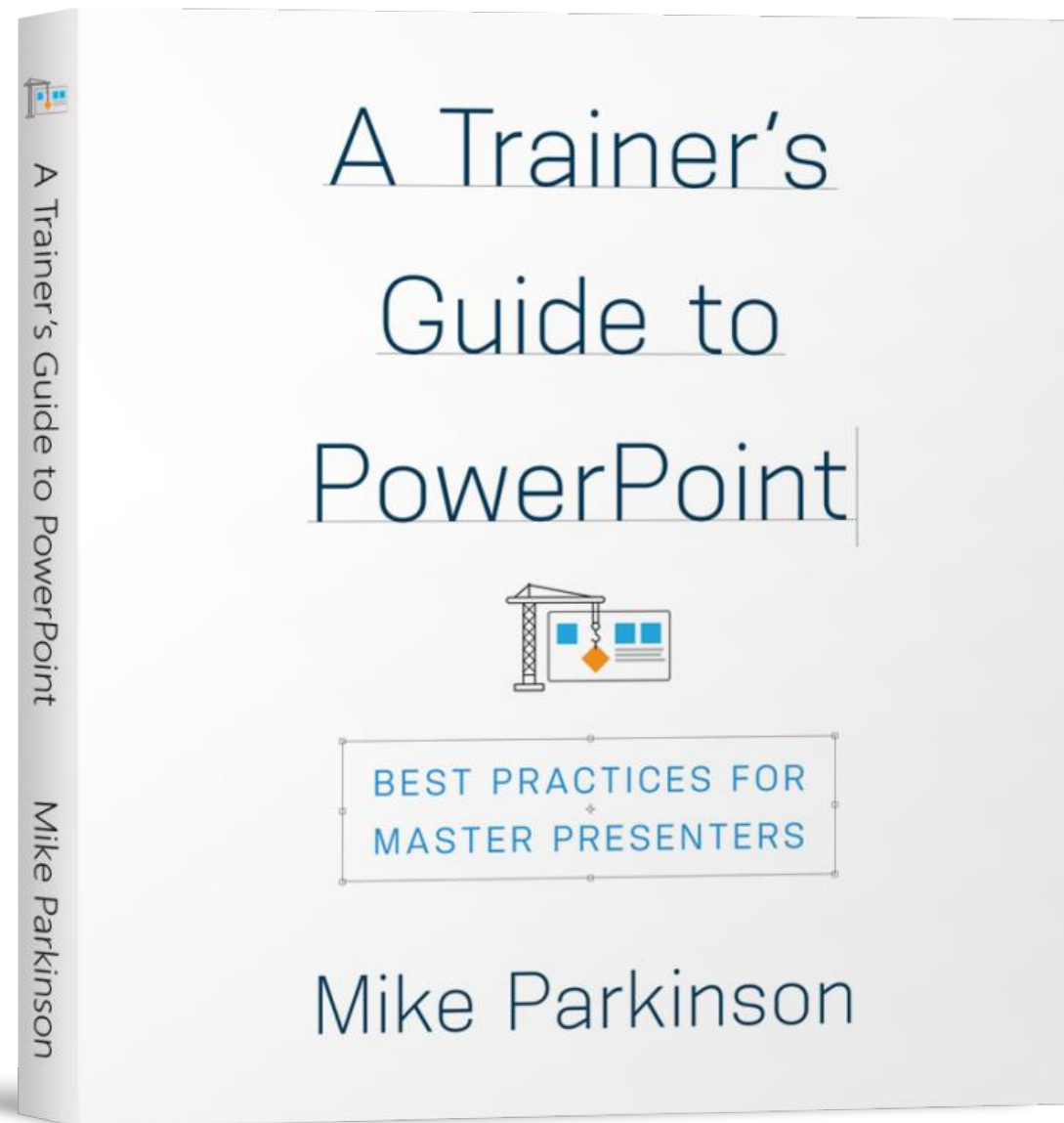
RFP data archived and available



Includes:

200

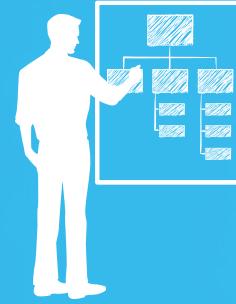
Editable,
Professional
Graphics



Includes:

100

Editable,
Professional
Graphics



24Hour
Company
...design to win



@Mike_Parkinson

www.24hrco.com

mike@24hrco.com

(703) 533-7209

Happy To
Help
PROPOSAL
DESIGN, SOLUTIONING &
TRAINING